

FY 2008 Georgia State University International Strategic Initiatives (ISI) Request for Proposals

March 13, 2008

(Please note RFP updates)

The Provost's Office will provide \$100,000 in FY 2009 to fund successful proposals. Submissions in response to this request are hereby invited. Funds will be allocated on a competitive basis, using the review criteria contained in the international strategic plan and the guidelines for preparing proposals detailed below.

GUIDELINES FOR PROPOSALS

Submissions involving more than one college are encouraged. Individual faculty projects are outside the intent of this initiative. Priority will be given to proposals reflecting clear objectives and outcomes consistent with the university's mission and strategic plan. All submissions, small or large, new or on going, must have the signed endorsement of the Dean of the College/School. Proposals must elaborate the program's linkage and relevance to important local, national and global objectives of the university and its external constituencies. Proposals also must: reflect participation of a critical mass of accomplished faculty; be multi-disciplinary; plan to leverage external funding; include plans for integrating proposed activities into teaching, service and/or research; and articulate how distinction will be brought to the university.

INTERNATIONAL STRATEGIC INITIATIVES (ISI) PROPOSALS

Submissions should not exceed three single-spaced pages of text and should include the following:

1. A brief background statement addressing the points above.
2. A clear statement of the goals, objectives and expected outcomes.
3. A plan for leveraging external resources including a list of institutions to be targeted.
4. Plans and likelihood for sustainability and for establishing a long-term relationship. Discuss how the college/university will benefit.
5. A detailed budget and justification showing how funds will be used and matched from internal (including college cost-share) or external sources. (Do not include administrative personnel costs. Note that funding must be expended during the fiscal year of the award).
6. Summary of credentials and experience of participants and other entities involved. Also provide for non-university partners if available.
7. Biographical summaries or brief CV's of key personnel.

ANNUAL PROGRESS REPORTS

Recipients are required to submit a brief annual progress report at the end of the fiscal year. The report should include an assessment of progress towards achieving sustainability, leveraging external funding, and meeting the university's international strategic goals. The report should also indicate how the funds were used and assess whether or not additional resources should be invested to achieve the program's objectives.

Annual progress reports for proposals requesting second or third-year funding must be received prior to or with the proposal. These reports also should contain the following information:

1. the amount of internal funding, including ISI Grants received to date on individual proposals and how it was used;
2. quantitative statement of the annual and cumulative amount (reported by Fiscal Year) of external resources leveraged with funds from this initiative;
3. any information available on external funding expected in the future;
4. an estimate of future funding requirements;
5. an estimate of when and if the program will become self-sustaining.

All ISI grant recipients are asked to complete and submit the attached Reporting Tool to capture the information requested above. Additional information should be attached on a separate page.

SUBMISSION, REVIEW AND APPROVAL TIMETABLE

Proposals are due in the Office of International Affairs, Suite 410, 10 Park Place, no later than 5:00 p.m. on Monday, June 9, 2008. Proposals may be submitted in hard copy or electronically; electronic submissions must include signatures and be sent to Ms. Kike Ehigiator at kehigiator@gsu.edu. Additionally, each proposal must designate a contact person and the principal investigator, if different from the contact person.

The Senate Committee of Academic Programs (CAP) formerly APACE (Senate Academic Advisory Council on Academic Programs and Continuing Education) will review the proposals. Awards will be announced no later than July 14, 2008.