



RENEWAL OF THE ARTICULATION AGREEMENT FOR A 2+2 BACHELOR OF BUSINESS ADMINISTRATION PROGRAM

Between

**BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA BY
AND ON BEHALF OF GEORGIA STATE
UNIVERSITY AND ITS J. MACK ROBINSON COLLEGE OF BUSINESS
ATLANTA, U.S.A.**

And

**BERMUDA COLLEGE
PAGET, BERMUDA**

In furtherance of the existing relationship established in April 2011, between the Board of Regents of the University System of Georgia by and on behalf of Georgia State University and its J. Mack Robinson College of Business, Atlanta, Georgia, United States of America ("Georgia State") and Bermuda College, Paget Parish, Bermuda ("BC") both parties agree to renew the 2+2 Bachelor of Business Administration Program ("Program") in accordance with the terms and conditions set forth in this agreement ("Agreement").

At the time this agreement is signed, the COVID-19 pandemic has disrupted travel and academic operations. Therefore, the parties agree that before this agreement is implemented, each party must confirm that the timing and plans are acceptable. The implementation of the agreement may be postponed or cancelled at the request of either party.

Georgia State and BC hereby agree to the following:

1. Description of Program

This Agreement will continue to facilitate a 2+2 Bachelor of Business Administration Program, in which students of BC, who have completed the first two years of undergraduate coursework at BC in Bermuda, may complete the second two years of their coursework on site at Georgia State.

Student Program Type: Articulation Program

2. Term and Academic Years

This Agreement becomes effective on the date it is duly signed by representatives of both institutions. The term of the Agreement shall commence on the effective date and shall be in effect for five (5) years, unless earlier terminated by either party pursuant to Section 17 below. Notwithstanding anything to the contrary contained herein, the term of this Agreement shall not extend beyond one academic year if Georgia State or Bermuda College assume any financial obligations by entering into this Agreement and, in no event shall the

term of this Agreement extend beyond five (5) academic years. This Agreement may be renewed for additional academic years or five (5) year renewal terms, as applicable, upon the advance written agreement of both parties.

The academic year at Georgia State consists of two regular semesters: the Fall semester begins in August and ends in mid-December and the Spring semester begins in January and runs into May. In addition, there is an abbreviated Summer Term. Students from Bermuda College may participate during any term or any semester.

3. Number of Students

Starting in fall 2020 and continuing for each year during the term of this Agreement, Georgia State will continue to accept qualified undergraduate students as transfer from BC into the Program. The actual number of Program students depends on the qualifications of the students.

4. Units Involved in Program

Participants in the Program will be drawn from qualified BC undergraduate students at the discretion of Georgia State based on students meeting admission requirements.

BC students enrolled at Georgia State may take coursework in the J Mack Robinson College of Business.

5. Requirements for Participation

- a. Complete the appropriate application to be accepted to Georgia State;
- b. Meet all admission requirements for transfer students at Georgia State, as described in the Georgia State Undergraduate Catalog;
- c. Provide academic records showing completion of a minimum of 60 credit hours of eligible course work (See Appendix A: Course Articulation Table);
- d. Comply with Georgia State's enrollment restrictions regarding health documentation; and
- e. Provide documentation of sufficient financial resources for study in the United States, including tuition, fees, and living expenses. Forms will be provided by Georgia State.

6. Academic Counseling, Credits and Reports

Georgia State will notify BC each year of any substantive changes in requirements or in the curriculum required for the Program. The following apply to students participating in this Program:

- a. Program students will be advised by BC regarding the proper selection of courses transferable to Georgia State. RCB Office of Undergraduate Academic Assistance will advise accepted students on course selection necessary to complete the Bachelor of Business Administration degree;
- b. Georgia State equivalent course credit will be given to specified BC courses after course syllabi are pre-approved by the appropriate Georgia State academic department. Once approved, courses will be placed on the Course Articulation Table. (See Appendix A: Course Articulation);

- c. Program students with a desire to change declared majors must seek approval from the department in which they are admitted;
- d. Program students must meet the pre-requisites of each selected course approved by both BC and Georgia State. They must take at least 12 credit hours per semester during spring and fall semesters and optionally up to six (6) credit hours during the summer semester, including recommended internships where applicable;
- e. Program students who transfer in American Government or Constitution courses from a non-University System of Georgia school will be required to take the Georgia History and Constitution exams. Transfer students who have fulfilled any or all parts of this requirement will be advised of that fact at the time of admission and evaluation of transfer credit;
- f. At the end of each semester or academic term, students will follow appropriate procedures at Georgia State if they wish to send their academic records/transcript to BC; and
- g. Program students who satisfactorily complete all the academic requirements shall be entitled to receive the Bachelor of Business Administration degree.

NOTE: *Georgia State is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelors, masters and PhD degrees. The accreditation of Georgia State does not extend to or include BC or its students. Although Georgia State may accept certain BC course work as satisfying program prerequisites, other colleges and universities may not accept this work.*

BC is accredited by the New England Association of Schools and Colleges, Inc., through its Commission on Institutions of Higher Education. The Commission is recognized by the U.S. Secretary of Education as a reliable authority on the quality of education for the institutions it accredits. The Commission is also recognized by the Council for Higher Education Accreditation (CHEA), affirming that its Standards and processes are consistent with the quality, improvement, and accountability expectations that CHEA has established.

7. Student Responsibilities and Expenses

Unless otherwise indicated in an appendix hereto, students in this Program will be responsible for the following:

- a. Payment of admission application fees;
- b. Payment of tuition and mandatory fees to Georgia State. Payment required by published deadlines;
- c. With the assistance of Georgia State, obtaining the proper visas and other documents required by the government of the U.S., including any guarantee that they have the financial resources to meet all expenses;
- d. The costs of food, housing, international and local transportation, books, fees for class materials, and other educational and personal expenses;
- e. When provided by Georgia State, payment of housing and board costs to Georgia State by the published deadlines;
- f. Purchasing the required health/hospitalization/liability insurance, including a repatriation and medical evacuation plan, for the time period of their involvement in the Program in order to meet governmental regulations, as well as the regulations of Georgia State and BC, as set forth in Section 9 below;
- g. Submitting any health or immunization records required by Georgia State.

- h. Abiding by the same regulations and performance standards that pertain to other students at Georgia State; and
- i. In compliance with the Family Educational Rights and Privacy Act (FERPA), requesting official transcripts to be sent by the BC to the Georgia State and vice versa.

8. Visa Requirements

Georgia State will provide the necessary documentation (e.g., official letters of admission, immigration documents) for students to obtain a visa to enter and study in the U.S. This documentation enables Georgia State to sponsor the students as part of this Agreement but does not commit the institution to any financial sponsorship. In order to produce this documentation, they will rely on receipt of the student information four to five months before the start of the Program. Georgia State will update BC annually regarding the data and documentation required. It is each student's responsibility to obtain the appropriate visa, as required by the United States of America. Students coming to Georgia State are required to obtain an F-1 visa, and therefore must provide documentation of sufficient financial resources needed to study in the U.S. Forms and detailed information about this process will be provided by Georgia State's International Student & Scholar Services.

9. Insurance Requirements

Personal health, hospitalization and accident insurance, including a repatriation and medical evacuation plan, as well as liability coverage, is required for all students participating in this Program. Students who already have insurance must submit proof of such coverage to Georgia State for approval before departing from their home countries. Georgia State will assist students in identifying available insurance options designed for international students, if necessary. Students from BC who do not have appropriate insurance must obtain Georgia State's international students' insurance policy.

10. Housing

Georgia State may offer advice to participating students regarding accommodations, but it is the responsibility of the students themselves to make living arrangements in the U.S.

11. Employment

This agreement allows on-campus employment only. Students will follow appropriate steps to obtain authorization of employment and will follow regulations of their student visas and Georgia State.

12. Responsibilities of Bermuda College

- a. Recruit students for the Program by promoting it in appropriate places (e.g., public information sessions, the college website, Bermuda International College and University Fair, etc.);
- b. Support Program students by helping them with required paperwork; and
- c. Screen students to see that they meet entrance requirements as described in the Georgia State catalog and have completed 60 credits of course work (See Appendix A: Course Articulation Table).

13. Responsibilities of Georgia State

- a. Articulate and transfer students' credits from BC to Georgia State in order to meet the required credits for acquiring the Georgia State Bachelor of Business Administration degree;
- b. Waive the requirement to have BC transcripts certified by a credential evaluation company (e.g., Silny); and
- c. Confer the Bachelor of Business Administration degree to Program students who satisfactorily complete all the academic requirements.

14. Compliance with Rules and Regulations

Program students will be subject to the rules and regulations of Georgia State, and the laws and procedures of the state of Georgia. Georgia State will assume no responsibility for a student's conduct or lack of compliance with any U.S. laws. Georgia State reserves the right to dismiss any student at any time from the Program if the student's academic performance or personal misconduct warrants such action, provided, however, Georgia State will, absent extenuating circumstances, attempt to consult with BC before implementing such action. The dismissal of a student shall not abrogate this Agreement, or arrangements regarding other students.

15. Research

To the extent allowable by law, the parties may engage in joint research, conference participation, publication of research results and other research-related activity. The parties understand and agree that certain research sponsors may limit participation on specific research projects in the United States of America. The parties further understand and agree to secure all Institutional and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If students participate in research funded by a third-party sponsor, the parties agree that such research activities will abide by the terms of the sponsorship agreement. If students receive third-party confidential information for research purposes that was provided under a written nondisclosure or confidential disclosure agreement, the parties agree that the students will be bound by the confidentiality and nondisclosure terms of such agreement.

Students pledge to disclose any intellectual property developed as a result of joint research to both the Georgia State and BC unless such disclosure is unlawful under the law of the United States of America. If valuable intellectual property is created as a result of joint research, ownership of such intellectual property shall be determined in accordance with the law of inventorship or authorship of the country in which the research occurred and Georgia State's policies. The parties agree that the Georgia State will evaluate the intellectual property, in consultation with the other party, to determine whether formal patent, copyright, or other protection is desirable.

17. Modification, Termination, Renewal of Agreement

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the parties in writing. Either party may terminate this Agreement by written notice submitted at least 90 days in advance of the next academic semester. Termination will not affect existing

or approved students in the Program. Unless renewed by mutual written consent, this Agreement will conclude at the end of the specified academic term or year (as defined in Section 2 above).

18. Primary Contacts / Program Directors

The Primary Contacts/Program Directors will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure that necessary approvals are in place, and have administrative oversight of the program.

The primary contacts for the parties to this Agreement are the following:

For Georgia State University

Name: Emily Caskey
Title: Program Manager for
International Engagement
Department: Dean's Office, Robinson College
of Business
Address: Georgia State University
35 Broad St, Suite 703,
Atlanta, GA 30303, USA
Phone: (404) 413-7144
Email: ecaskey@gsu.edu

For Bermuda College


Name: Phyllis Curtis-Tweed
Title: Vice President, Academic &
Student Affairs
Department: Academic & Student Affairs
Address: 21 Stonington Ave, Paget PG 04,
Bermuda
Phone: (441) 239-4002
Email: ptweed@college.bm

WHEREFORE the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Board of Regents of the University System of Georgia by and on behalf of Georgia State University and its J. Mack Robinson College of Business

Bermuda College

By: Rich Phillips
Dr. Richard Phillips
Dean

By: 
Dr. Phyllis Curtis-Tweed
Vice Rector *Vice President*
Academic & Student Affairs

Date: 8.18.2020

Date: 9.9.2020

Appendix A: Course Articulation Table

Area	Bermuda College Course	Robinson College Course
A	ENG 1111	ENGL 1101
	ENG 1115	ENGL 1102
	MATH 1132	MATH 1220 (sufficient for RMI majors)
B	ENG 2212	SPCH 1000
	PERS 2001/2, PHIL 1010	No Equivalent
C	ENG 1112	ENGL 2099
	SPA 1102	SPAN 1002
D	Lab Science (4 Credits)	Lab Science (4 Credits)
	Lab Science (4 Credits)	Lab Science (4 Credits)
	MAT 2234	Math 1401
E	HIST 1140	HIST 2110
	HIST 1141	POLS 1101
	*Students who take HIST 1140 and HIST 1141 must pass the US History, Georgia History, and Georgia Constitution exams.	
	SOCI 1101	ECON 2100, HIST 1111, 1112 or POLS 2401
	PSY 1101	PSYC 1101
F	ACC 1135	ACCT 2101
	ACC 1145	ACCT 2102
	ECO 1101	ECON 2105
	ECO 1102	ECON 2106
	CIS 1120	CIS 2010
	MGN 1114	BUSA 1105