RENEWAL OF THE ARTICULATION AGREEMENT FOR A 2 + 2 BACHELOR OF BUSINESS ADMINISTRATION PROGRAM

BETWEEN

THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA BY AND ON BEHALF OF GEORGIA STATE UNIVERSITY AND ITS J. MACK ROBINSON COLLEGE OF BUSINESS ATLANTA, U.S.A.

AND

BERMUDA COLLEGE PAGET, BERMUDA

This document hereby renews the agreement between the J. Mack Robinson College of Business ("RCB") at Georgia State University ("Georgia State"), a unit of the Board of Regents of the University System of Georgia, Atlanta, United States of America and Bermuda College ("BC"), Paget Parish, Bermuda. The parties hereby agree to continue the 2 + 2 Bachelor of Business Administration Program ("Program") in accordance with the terms and conditions set forth in this agreement ("Agreement").

Georgia State and BC hereby agree as follows:

1. Description of Program

This Agreement will continue to facilitate a 2 + 2 Bachelor of Business Administration Program, in which students of BC, who have completed the first two years of undergraduate coursework at their home institution in Bermuda, may complete the second two years of their coursework on site at Georgia State.

The Robinson College of Business will request that Georgia State grant waivers for the out-of-state (non-resident) portion of tuition, on behalf of the Program students. These waivers allow students to pay in-state (resident) tuition and fees. Out-of-state tuition waivers are granted as available and on a competitive
basis when applicable and will be granted to Program students for a maximum of two years, contingent upon the students maintaining full-time status and maintaining a minimum 3.0 GPA at Georgia State.

Student Program Type: Articulation Program

2. Term and Academic Years

This Agreement becomes effective on the date it is duly signed by representatives of both institutions. The term of the Agreement shall commence on the effective date and shall be in effect for five (5) years, unless earlier terminated by either party pursuant to Section 16 below. The Agreement is renewable for additional five-year terms upon the advance written agreement of both parties. The academic year at Georgia State consists of two regular semesters: the fall semester begins in August and runs through December, and the spring semester begins in January and runs through May. In addition, there is a summer semester and an abbreviated Maysemester. Program students taking classes at Georgia State will be allowed to participate without restriction regarding semester.

3. Number of Students

Under this Agreement renewal, Georgia State will continue to accept up to five (5) qualified undergraduate students per year as transfers from BC into the Program. The actual number of Program students accepted by Georgia State depends on the qualifications of the students and financial support available.

4. Units Involved in the Student Exchange

Participants in the Program will be drawn from qualified undergraduate students at the discretion of Georgia State based on students meeting admission requirements.

5. Requirements for Participation

a. Complete the appropriate application to be accepted to Georgia State;
b. Meet all admission requirements for transfer students at Georgia State, as described in the Georgia State Undergraduate Catalog;
c. Provide academic records showing completion of a minimum of 60 credit hours of eligible course work (See Appendix A: Course Articulation Table);
d. Comply with Georgia State’s enrollment restrictions regarding health documentation;
e. Meet 3.0 GPA requirement to be considered for an out-of-state tuition waiver; and
f. Provide documentation of sufficient financial resources for study in the United States, including tuition, fees, and living expenses. Forms will be provided by Georgia State.

6. Academic Counseling, Credits, and Reports

Georgia State will notify BC each year of any substantive changes in requirements or in the curriculum required for the Program. The following apply to students participating in this Program:

a. Program students will be advised by BC regarding the proper selection of courses transferable to Georgia State. RCB Office of Academic Advisement will advise accepted students on course selection necessary to complete the Bachelor of Business Administration degree;
b. Georgia State equivalent course credit will be given to specified BC courses after course syllabi are pre-approved by the appropriate Georgia State academic department. Once approved, courses will be placed on the Course Articulation Table. (See Appendix A: Course Articulation);
c. Program students with a desire to change declared majors must seek approval from the department in which they are admitted;
d. Program students must meet the pre-requisites of each selected course approved by both BC and Georgia State. They must take at least 12 credit hours per semester during spring and fall semesters and optionally up to six (6) credit hours during the summer semester, including recommended internships where applicable;
e. Program students who transfer in American Government or Constitution courses from a non-University System of Georgia school will be required to take the Georgia History and Constitution exams. Transfer students who have fulfilled any or all parts of this requirement will be advised of that fact at the time of admission and evaluation of transfer credit;
f. At the end of each semester or academic term, students will follow appropriate procedures at Georgia State if they wish to send their academic records/transcript to BC; and
g. Program students who satisfactorily complete all the academic requirements shall be entitled to receive the Bachelor of Business Administration degree.

NOTE: Georgia State is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelors, masters and PhD degrees. The accreditation of Georgia State does not extend to or include BC or its students. Although Georgia State may accept certain BC course work as satisfying program prerequisites, other colleges and universities may not accept this work.

BC is accredited by the New England Association of Schools and Colleges, Inc., through its Commission on Institutions of Higher Education. The Commission is recognized by the U.S. Secretary of Education as a reliable authority on the quality of education for the institutions it accredits. The Commission is also recognized by the Council for Higher Education Accreditation (CHEA), affirming that its Standards and processes are consistent with the quality, improvement, and accountability expectations that CHEA has established.

7. Student Responsibilities and Expenses

Unless otherwise indicated in an appendix hereto, students in this Program will be responsible for the following:

a. Payment of admission application fee; $60, subject to change;
b. Payment of tuition and mandatory fees to Georgia State as set forth in Section 1. Payment required by published deadlines;
c. Obtain a F-1 visa and other documentation required by the government of the U.S, including any required guaranty of financial resources to meet all expenses;
d. Costs of food, housing, international and local travel/transportation, books, fees for class materials and other educational and personal expenses;
e. Purchase the required health/hospitalization/liability insurance, including repatriation and medical evacuation plans, for the time period of their involvement in the Program in order to meet governmental regulations, as well as the regulations of BC and Georgia State, as set forth in Section 9 below; and
f. Submitting any health or immunization records required by Georgia State.

8. Visa Requirements

Georgia State will provide the necessary documentation (e.g., official letters of admission, immigration documents) for students to obtain a visa to enter and study in the U.S. This documentation enables Georgia State to sponsor the students as part of this Agreement, but does not commit the institution to any financial
support. In order to produce this documentation, they will rely on receipt of the student information four to five months before the start of the Program. Georgia State will update BC annually regarding the data and documentation required. It is each student's responsibility to obtain the appropriate visa, as required by the host country. Students coming to Georgia State are required to obtain an F-1 visa, and therefore must provide documentation of sufficient financial resources needed to study in the U.S. Forms and detailed information about this process will be provided by Georgia State's International Student and Scholar Services (ISSS).

9. **Insurance Requirements**

Personal health, hospitalization and accident insurance, including a repatriation and medical evacuation plan, as well as liability coverage, is required for all students participating in this Program. Students who already have insurance must submit proof of such coverage to Georgia State for approval before departing from their home countries. Georgia State will assist students in identifying available insurance options designed for international students, if necessary. Students from BC who do not have appropriate insurance must obtain Georgia State’s international students’ insurance policy.

10. **Housing**

Georgia State may offer advice to participating students regarding accommodations, but it is the responsibility of the student to make living arrangements in the U.S.

11. **Employment**

This Agreement allows employment of students on campus only. Students must receive authorization from ISSS prior to engaging in any employment. Georgia State shall not be responsible for finding employment for Program students.

12. **Responsibilities of Bermuda College**

a. Recruit students for the Program by promoting it in appropriate places (e.g., public information sessions, the college website, Bermuda International College and University Fair, etc.);

b. Support Program students by helping them with required paperwork; and

c. Screen students to see that they meet entrance requirements as described in the Georgia State catalog and have completed 60 credits of course work (See Appendix A: Course Articulation Table).

13. **Responsibilities of Georgia State**

a. Articulate and transfer students’ credits from BC to Georgia State in order to meet the required credits for acquiring the Georgia State Bachelor of Business Administration degree;

b. Request out-of-state tuition waivers for Program students, to be granted as available and on a competitive basis for a maximum of two years. Eligibility is contingent upon the participants maintaining full-time status and maintaining a minimum 3.0 GPA at Georgia State;

c. Waive the requirement to have BC transcripts certified by a credential evaluation company (e.g., Silny); and

d. Confer the Bachelor of Business Administration degree to Program students who satisfactorily complete all the academic requirements.
14. **Compliance with Rules and Regulations**

Program students will be subject to the rules and regulations of Georgia State, and the laws and procedures of the state in which the institution is located. Georgia State will assume no responsibility for a student’s conduct or lack of compliance with any U.S. laws. Georgia State reserves the right to dismiss any student at any time for academic or personal misconduct in violation of established regulations provided, however, that Georgia State will, absent extenuating circumstances, attempt to consult with BC before implementing such action. The dismissal of a student shall not abrogate this Agreement, or arrangements regarding other students.

15. **Research**

To the extent allowable by law, the parties may engage in joint research, conference participation, publication of research results and other research-related activity. The parties understand and agree that national laws regulating the export of technologies may prohibit participation by students on specific research projects at Georgia State. The parties further understand and agree to secure all Institution and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If students participate in research funded by a third party sponsor, the parties agree that such research activities will abide by the terms of the sponsorship agreement. If students receive third party confidential information for research purposes that was provided under a written nondisclosure or confidential disclosure agreement, the parties agree that the students will be bound by the confidentiality and nondisclosure terms of such agreement. Students pledge to disclose any intellectual property developed as a result of joint research to both Georgia State and BC unless such disclosure is unlawful under the law of the country.

16. **Modification, Termination, Renewal of Agreement**

This Program will be evaluated annually, and will be formally reviewed and evaluated before each renewal.

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the parties in writing. Either party may terminate this Agreement by written notice submitted at least six months before termination is to be effective. Termination will not affect students in the Program. Unless renewed by mutual written consent, this Agreement will conclude at the end of the specified academic term or year as defined in Section 2 above.
17. Primary Contacts / Program Directors

The Primary Contacts/ Program Directors will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure the general welfare of Program participants, ensure that necessary approvals are in place, and have administrative oversight of the Program. The primary contacts for the parties to this Agreement are the following:

### For Georgia State University

- **Name:** Barry Wood  
- **Title:** Academic Professional  
- **Department:** Risk Mgt and Insurance, RCB  
- **Address:** 35 Broad Street, Suite 1102  
- **Atlanta, GA 30303**  
- **Phone:** 404-413-7479  
- **Fax:** 404-413-7499  
- **E-mail:** bwood@gsu.edu

### For Bermuda College

- **Name:** Nik kita Scott  
- **Title:** Director of Counseling and Career Services  
- **Department:** Student Services  
- **Address:** Stonington, Avenue, Paget PG 04, Bermuda  
- **Phone:** 441-239-4084  
- **Fax:** 441-239-4051  
- **E-mail:** nscott@college.bm
WHEREFORE the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Board of Regents of the University
System of Georgia by and on behalf
of Georgia State University and its
J. Mack Robinson College of Business

By: 
H. Fenwick Huss
Dean

Date: 13 March 2014

Bermuda College

By: 
Duranda V. Greene
President

Date: March 20, 2014
## Appendix A – Course Articulation Table

**Comparison between Bermuda College and Georgia State University**

**Freshman and Sophomore**

<table>
<thead>
<tr>
<th>Bermuda College</th>
<th>GSU Equivalent</th>
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<tbody>
<tr>
<td>ACC 1135 – Accounting I</td>
<td>ACCT 2101 – Principles of Accounting I</td>
</tr>
<tr>
<td>ACC 1145 – Accounting II</td>
<td>ACT 2102 – Principles of Accounting II</td>
</tr>
<tr>
<td>BIO 1102 – Intro to Life Sciences</td>
<td>BIOL 1103K – Introductory Biology I</td>
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<td>BIO 1104 – General Human Biology</td>
<td>BIOL 1104K – Introductory Biology II</td>
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<td>BIOL 2107K – Principles of Biology I</td>
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<td>BIO 1122 – Principles of Biology II</td>
<td>BIOL 2108K – Principles of Biology II</td>
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<td>BIOL 1110K – Human Anatomy and Physiology I</td>
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<tr>
<td>BIO 2222 – Medical Microbiology</td>
<td>BIOL 2300 – Microbiology and Public Health</td>
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<tr>
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<td>CHEM 1211K – Principles of Chemistry I</td>
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<td>CHM 1112 – Principles of Chemistry II</td>
<td>CHEM 1212K – Principles of Chemistry II</td>
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<td>CHM 2256 – Organic Chemistry I</td>
<td>CHEM 3410 – Organic Chemistry II</td>
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<tr>
<td>CIS 1120 – Intro Business App of Computers</td>
<td>CIS 2010 – Intro to Computer Based Info Systems</td>
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<td>ECO 1101 – Principles of Microeconomics</td>
<td>ECON 2106 – Principles of Microeconomics</td>
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<td>ECO 1102 – Principles of Macroeconomics</td>
<td>ECON 2105 – Principles of Macroeconomics</td>
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<td>ENGL 1101 – English Composition I</td>
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<td>ENG 1112 – Literary Analysis</td>
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<td>ENG 2203 – Survey of English Literature I</td>
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<td>ENG 2204 – Survey of English Literature II</td>
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<td>ENG 2254 – American Literature: The Beginnings</td>
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<td>ENG 2255 – American Literature: 1861 - Present</td>
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<td>HIS 1141 – World History II</td>
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<td>LAW 2203 – Business Law</td>
<td>BUSA 2106 – Legal Environment of Business</td>
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