RENEWAL OF THE PROGRAM SPECIFIC AGREEMENT FOR A
STUDENT, FACULTY, RESEARCHER AND ADMINISTRATIVE STAFF EXCHANGE

Between

BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
BY AND ON
BEHALF OF GEORGIA STATE UNIVERSITY AND ITS
COLLEGE OF ARTS & SCIENCES
ATLANTA, U.S.A.

And

UNIVERSITÀ CA’FOSCARI VENEZIA
VENICE, ITALY

In order to continue the educational experiences and cultural understanding of their students and faculty, the Board of Regents of the University System of Georgia by and on behalf of Georgia State University and its College of Arts and Sciences, Atlanta, Georgia, United States of America ("Georgia State") and Università Ca’Foscari Venezia through its Office of International Relations in Venice, Italy ("Ca’Foscari") agree to expand their collaboration through the renewal and establishment of a student, faculty, researcher and administrative staff exchange in accordance with the terms and conditions set forth in this agreement ("Agreement"). Participating faculty and students on this program may be awarded Erasmus+ grants as outlined in the Erasmus+ Programme Agreement, appended herewith. Georgia State and Ca’Foscari hereby agree to the following:

1. Description of Program

This agreement ("Agreement") enhances and facilitates an exchange program at the partner institution with students, faculty, researchers and administrative staff from each institution (collectively, the "Exchange Program"). The student exchange program enables students from one university to take classes at the other university while working towards a degree at the university where he or she is formally enrolled (individually, the "Student Exchange") and to encourage faculty members, researchers and administrative staff from each university to visit the other university and engage in certain activities (individually, the "Faculty/Researcher/Administrative Staff Exchange").

For purposes of this Agreement, with respect to the Student Exchange, the term “Home University” shall mean the institution in which a student is formally enrolled as a degree candidate, and “Host University” shall mean the institution that has agreed to receive students from the Home University for a period of study.

With respect to the Faculty/Researcher Exchange/Administrative Staff, as used herein, “Home University” shall mean the university where the faculty member, researcher and/or administrative staff is normally employed, and “Host University” shall mean the university that the faculty member researcher and/or administrative staff is visiting.
2. Term and Academic Years

This agreement becomes effective on the date it is duly signed by representatives of both institutions. The term of the Agreement shall commence on the effective date and shall be in effect for four (4) years, unless earlier terminated by either party pursuant to Section 8 below. Notwithstanding anything to the contrary contained herein, the term of this Agreement shall not extend beyond one academic year if Georgia State assumes any financial obligations by entering into this Agreement and, in no event shall the term of this Agreement extend beyond five academic years. This Agreement may be renewed for additional academic year or five year renewal terms, as applicable, upon the advance written agreement of both parties.

The academic year at Georgia State consists of two regular semesters: the Fall semester begins in August and ends in mid-December, and the Spring semester begins in January and runs into May. In addition, there is a Summer semester and an abbreviated Maymester. Students, faculty members, researchers and administrative staff from Ca’ Foscari will participate during any semester for a maximum of two semesters.

The academic year at Ca’ Foscari consists of two semesters: the first semester is from September to January (with Georgia State students finishing in December) and the second semester is from late January to June. Students from Georgia State taking classes at Ca’ Foscari will be allowed to participate during any semester for a maximum of two semesters.

3. Number of Students, Faculty Members, Researchers and Administrative Staff

Under this Agreement renewal, starting Fall 2016 the two institutions plan to to correct the imbalance where Georgia State has sent 24 Georgia State credits more to Ca’ Foscari than Ca’ Foscari has to Georgia State, the two institutions agree to follow the reciprocity table (or the equivalent ratio) attached in Appendix A on page 10. In this way, by the end of the term (year 4), the Agreement will be balanced. Upon achieving reciprocal balance, the exchange ratio will return to one-to-one. If an institution sends a student for the academic year, this counts for two semesters of that year’s total. [Note: The exchange should be undergraduate students for undergraduate students or graduate students for graduate students.]

Both parties will endeavor to maintain an evenly balanced Student Exchange during the term of this Agreement. However, if conditions exist which render such equity impossible during a particular semester, such imbalance shall be corrected in the subsequent available semester to restore balance. In no event shall an imbalance in the Student Exchange be carried forward beyond one semester, nor should students currently enrolled in the program be removed to restore balance. The exchange balance will be monitored throughout the term of this Agreement on a yearly basis by both institutions. Either party to this Agreement may refuse admission to the additional incoming students until the exchange balance is restored.

For faculty/researchers/administrative staff, each institution will host the partner’s full-time faculty/researchers/administrative staff for up to two (2) semesters per academic year. These maximum numbers may be amended in writing by both parties.

Within the exchange program, Georgia State and Ca’ Foscari will have two groups of students that participate: the general exchange program and a graduate Biology exchange program. Dr. Richard Keatley will oversee the general exchange and Dr. Roberta Attanasio will oversee the graduate Biology exchange.

4. Units Involved in Exchange Program

Participants in the Exchange Program will be drawn from any academic department at Georgia State or Ca’ Foscari. However, the following conditions must be satisfied:

- incoming participants at Georgia State can only enroll in coursework in the College of Arts & Sciences;
incoming participants at Ca’Foscari can choose among the range of courses offered by the University, both in Italian and/or English, according to their academic background and interest.

Participants in the graduate Biology exchange program will be drawn from the Department of Biology at Georgia State, and the Department of Environmental Sciences, Informatics, and Statistics at Ca’Foscari.

5. Student Exchange

A. Requirements for Students to Participate

Students who wish to participate in the Exchange Program will be screened for eligibility for admission by the Home University, which shall respect the admission requirements and enrollment constraints of the Host University. Students will be required to comply with the standard rules, regulations, and enrollment restrictions of the Host University in the selection of courses, including requirements of language proficiency.

Students must be proficient in the language of instruction for courses being taken at the Host University in order to participate. At Georgia State, the language of instruction is English, and at Ca’Foscari, the language of instruction is Italian with some courses taught in English.

Students from Ca’Foscari will be required to submit a minimum composite TOEFL CBT score of 250 and a writing score of 5 on the TOEFL essay or a minimum composite TOEFL iBT score of 80, with a Writing score of at least 22 but will not be required to submit a score for the Test of Spoken English (TSE). If the language of course instruction being taken at Ca’Foscari is not English, students from Georgia State will be required to demonstrate proficiency in Italian (at least level B1 of the Common European Framework of Reference for Languages-CEFRL) by evidence of success in a course and interview with the Program Director at Georgia State. These language requirements apply only to the students and not to their spouses and dependents. Students from Georgia State are recommended to have a good knowledge of Italian in order to fully integrate into the university community.

Each Host University shall have final authority over decisions regarding admission of students to its courses.

B. Academic Counseling, Credits and Reports

The school, department or unit involved in this Agreement at each Home University will provide academic counseling to its own students to ensure that the courses taken at the Host University are acceptable with respect to its own degree programs. The Host University will supply the Home University with course descriptions and other pertinent materials/non-privileged information to assist in determining course equivalency. Students will carry a normal load of classes appropriate to full-time status at the home institution.

The exchange students must pursue the approved course of study for the agreed period. Course work undertaken by visiting students should be recognized as contributing to degree requirements at the Home Institution, but this remains at the discretion of the Home Institution. Georgia State students and Ca’Foscari students will receive transfer credits under this Agreement. At the end of each semester or academic term, students will follow appropriate procedures at the Host University to ensure academic records/transcript from the Host University are sent to the Home University.

C. Student Responsibilities and Expenses

Unless otherwise indicated in an appendix hereto, students in this Exchange Program will be responsible for the following:
1. Payment of all mandatory student fees and tuition to the Home University by the published deadlines;
2. With the assistance of the Host University, obtaining the proper visas and other documents required by the government of the Host University, including any guaranty that they have the financial resources to meet all expenses;
3. The costs of food, housing, international and local transportation, books, fees for class materials, and other educational and personal expenses.
4. When provided by the Host University, payment of housing and board costs to the Host University by the published deadlines
5. Purchasing the required health/hospitalization/liability insurance, including repatriation, for the time period of their involvement in the Exchange Program in order to meet governmental regulations, as well as the regulations of the Host and Home Universities, as set forth in Section E below;
6. Abiding by the same regulations and performance standards that pertain to other students at the Host University;
7. In compliance with the Family Educational Rights and Privacy Act (FERPA), requesting official transcripts to be sent by the Home University to the Host University;
8. Providing the appropriate exchange coordinator/director at the Host University emergency contact information; and
9. Submitting any health or immunization records required by Host University.

D. Visa Requirements

Each Host University will provide the necessary documentation (e.g., official letters of admission, immigration documents) for exchange students to obtain a visa to enter and study in the host country. This documentation enables the Home University to sponsor the students as part of this Agreement but does not commit the institution to any financial sponsorship. In order to produce this documentation, they will rely on the Home University communicating student information four to five months before the start of the Exchange Program. The Host University will update the Home University annually regarding the data and documentation required. It is each student’s responsibility to obtain the appropriate visa, as required by the host country.

Exchange students coming to Georgia State are required to obtain a J-1 visa, and therefore must provide documentation of sufficient financial resources needed to study in the U.S. Forms and detailed information about this process will be provided by Georgia State’s International Student & Scholar Services. Exchange students coming to Ca’ Foscari are required to obtain a visa before their arrival in Italy. The visa request must be submitted to the closest Italian diplomatic representative (i.e. Italian embassy/consulate). Forms and detailed information about this process will be provided by the Welcome Unit of Ca’Foscari’s International Office.

E. Insurance Requirements for Students

Personal health, hospitalization and accident insurance, including a repatriation & medical evacuation plan, as well as liability coverage, is required for all students participating in this Exchange Program. Students who already have insurance must submit proof of such coverage to the Host University for approval before departing from their home countries. The Host University will assist students in identifying available insurance options designed for international students, if necessary. Students from Ca’Foscari who do not have appropriate insurance must obtain Georgia State’s international students’ insurance policy. Students from Georgia State must obtain Georgia State’s study abroad insurance coverage.
F. Housing for Students

The Host University may offer advice to exchange students regarding accommodations, but it is the responsibility of the students themselves to making living arrangements in the host country.

G. Employment

This agreement allows employment of Georgia State and/or Ca’Foscari students in the host country. Students will follow appropriate steps to obtain authorization of employment and will follow regulations of their student visas and host university.

H. Compliance with Rules and Regulations

Exchange students will be subject to the rules and regulations of the Host University, and the laws and procedures of the state or province in which the institution is located. The Host University will assume no responsibility for a student’s conduct or lack of compliance with any of the host country’s laws. If a student voluntarily withdraws or is dismissed for disciplinary reasons before the end of the Exchange Program, the program will be considered completed by the Host University with respect to that student. No replacements will be sent to the Host University for students who do not complete the Exchange Program. Furthermore, each Host University reserves the right to require a student to withdraw from the Program if the student’s academic performance or personal misconduct warrants such action, provided, however, the Host University will, absent extenuating circumstances, attempt to consult with the Home University before implementing such action. The dismissal of a student shall not abrogate this Agreement, or arrangements regarding other students.

6. Faculty/Researcher/Administrative Staff Exchange

A. Requirements for Participation

Faculty, researchers and administrative staff who wish to participate in the Exchange Program will be screened for eligibility by the Home University and approved by the Host University. For Administrative staff, the exchange may include various activities, such as seminars, job-shadowing and training at the host institution.

Faculty, researchers and administrative staff should be proficient in the language of the Host University in order to participate. At Georgia State, the language of instruction is English, and faculty/researchers/administrative staff from Ca’ Foscari will be required to provide proof of proficiency in English. The language of instruction at Ca’ Foscari is Italian and faculty/researchers/administrative staff from Georgia State will be required to have proficiency in that language. Language requirements apply only to the faculty and researchers and not to their spouses and dependents.

Any faculty, researcher or administrative staff participation is subject to Home University approval and the approval of the institution unit of the proposed participant. Each Host University shall have final authority over decisions regarding the acceptance of faculty, researchers and administrative staff from the Home University to participate in research, teaching, training or other activities.

B. Faculty/Researcher/Administrative Staff Responsibilities

Each faculty member/researcher/administrative staff member participating in this Exchange Program will be responsible for the following:

1. Payment of all expenses and fees that his or her Home University has not agreed to pay;
2. With assistance from the Host University, and any financial assistance from the Home University, obtaining proper visas and other documents required by the government of the Host University, including any guaranty that they have the financial resources to meet all expenses;
3. Purchasing the required health/hospitalization and liability insurance, including repatriation & medical evacuation coverage, for the time period of their involvement in the Exchange Program in order to meet governmental regulations, as well as the regulations of the Host and Home Universities, with any assistance offered by the Home University;
4. Abiding by the same regulations and performance standards that pertain to other faculty, researchers and administrative staff at the Host University;
5. Submitting to criminal background checks, if necessary;
6. Submitting any health or immunization records required by Host University; and
7. Complying with the Home University's Travel and Safety Guidance, including observing applicable local and federal export control regulations.

C. Department/School/Unit Responsibilities

Participating institution units are responsible for identifying and arranging for a supervisory and reporting structure applicable to all visiting faculty, researchers and administrative staff participating in the Exchange Program.

D. Salaries and Expenses

Georgia State will pay the salaries for any approved Georgia State faculty/researchers/administrative staff who participate in this Exchange Program. Financial assistance in paying any other expenses will be determined by Georgia State.

Ca’Foscari will pay the salaries for any Ca’Foscari faculty/researchers/administrative staff who participate in this Exchange Program. Financial assistance in paying any other expenses for Ca’Foscari faculty/researchers/administrative staff while participating in this Exchange Program will be negotiated by such faculty/researchers/administrative staff and Ca’Foscari. All faculty/researchers/administrative staff from Ca’Foscari who participate in this Exchange Program agree to undergo any procedures needed to adhere to the health regulations of the United States.

E. Visa Requirements

Each Host University will provide the necessary documentation for exchange faculty/researchers/administrative staff to obtain a visa to enter the host country. In order to produce this documentation, they will rely on the Home University communicating faculty/researchers/administrative staff information three (3) to four (4) months before the start of the Exchange Program. The Host University will update the Home University annually regarding the data and documentation required. It is each faculty/researchers/administrative staff member's responsibility to obtain the appropriate visa, as required by the host country. Exchange faculty/researchers/administrative staff coming to Georgia State are required to obtain a J1 visa, and therefore must provide documentation of sufficient financial resources. Forms and detailed information about this process will be provided by Georgia State’s International Student & Scholar Services.

F. Office Space and Support

Each Host University agrees to provide office space and appropriate administrative support for visiting faculty/researchers/administrative staff.

G. Compliance with Rules and Regulations
Exchange faculty/researchers/administrative staff will be subject to the rules and regulations of the Host Institution, and the laws and procedures of the state or province in which the institution is located.

The Host Institution will assume no responsibility for a faculty member's/researcher's/administrative staff member’s conduct or lack of compliance with any of the host country’s laws. If a faculty member/researchers/administrative staff member voluntarily withdraws or is dismissed for disciplinary reasons before the end of the Exchange Program, the program will be considered completed by the Host University with respect to that faculty member/researchers/administrative staff member. No replacements will be sent to the Host University for faculty members/researchers/administrative staff who do not complete the Exchange Program. Furthermore, each Host University reserves the right to require a faculty member/researcher/administrative staff member to withdraw from the Program if the faculty member's/researcher's/administrative staff member’s academic/working performance or personal misconduct warrants such action, provided, however, the Host University will, absent extenuating circumstances, attempt to consult with the Home University before implementing such action. The dismissal of a faculty member/researcher/administrative staff member shall not abrogate this Agreement, or the arrangements regarding other faculty members/researchers/administrative staff.

7. Research

To the extent allowable by law, the parties may engage in joint research, conference participation, publication of research results and other research-related activity. The parties understand and agree that certain research sponsors may limit participation by visiting students, faculty, and researchers on specific research projects. The parties further understand and agree to secure all University and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If exchange faculty, researchers or students participate in research funded by a third party sponsor, the parties agree that such research activities will abide by the terms of the sponsorship agreement. If exchange faculty, researchers or students receive third party confidential information for research purposes that was provided under a written nondisclosure or confidential disclosure agreement, the parties agree that the exchange faculty, researchers and students will be bound by the confidentiality and nondisclosure terms of such agreement.

Exchange faculty, researchers and students pledge to disclose any intellectual property developed as a result of joint research to both the Host and Home Institutions unless such disclosure is unlawful under the law of the Host Institution’s country. If valuable intellectual property is created as a result of joint research, ownership of such intellectual property shall be determined in accordance with the law of inventorship or authorship of the country in which the research occurred and the Host Institution’s policies. The parties agree that the Host Institution will evaluate the intellectual property, in consultation with the other party, to determine whether formal patent, copyright, or other protection is desirable.

8. Modification, Termination, Renewal of Agreement

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the parties in writing. Either party may terminate this Agreement by written notice submitted at least 90 days in advance of the next academic semester. Termination will not affect existing faculty, researchers or students in the Exchange Program. Unless renewed by mutual written consent, this Agreement will conclude at the end of the specified academic term or year (as defined in Section 2 above).

9. Primary Contacts / Program Directors

The Primary Contacts/ Program Directors will ensure that the terms of this Agreement are carried out. They
will serve as the contact persons at each institution, ensure the general welfare of program participants, ensure that necessary approvals are in place, and have administrative oversight of the program.

The primary contacts for the parties to this Agreement are the following:

**For Georgia State University**

Name: Richard Keatley  
Title: Assistant Professor  
Department: World Languages and Cultures  
Address: 38 Peachtree Center Avenue  
Suite 841  
Atlanta, Georgia 30303  
Phone: 404-413-6395  
Fax: 404-413-5982  
E-mail: rekeatley@gsu.edu

Name: Roberta Attanasio  
Title: Associate Professor  
Department: Biology  
Address: 100 Piedmont Avenue  
Suite 612  
Atlanta, Georgia 30303  
Phone: (404) 413-5397  
E-mail: rattanasio@gsu.edu

**For Università Ca'Foscari Venezia**

Name: Enrico Sartor  
Title: Director  
Department: International Office  
Address: Dorsoduro 3246 – 30123 Venice, Italy  
Phone: +39 041 2347566  
Fax: +39 041 234 7567  
E-mail: international.mobility@unive.it
WHEREFORE the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Board of Regents of the University
System of Georgia by and on behalf of Georgia State University and its College of Arts & Sciences

By: William J. Long
Dean

Date: 3/16/16

Università Ca’Foscari Venizia

By: Prof. Michele Bugliesi
Rector

Date: 01/04/2016
**APPENDIX A**

SIMULATION TABLE FOR STUDENT RECIPROCITY OVER THE AGREEMENT TERM

This table is a guide for exchanging students and achieving a balance at the end of the second year. Specific numbers may be altered as long as they are changed according to the ratio to obtain a balance.

<table>
<thead>
<tr>
<th>Year of new agreement</th>
<th>Semester/Year</th>
<th>CF to GS Terms</th>
<th>Level</th>
<th>Credits</th>
<th>GSU to CF Terms</th>
<th>Level</th>
<th>Credits</th>
<th>Balance Terms</th>
<th>Balance Credits</th>
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<tbody>
<tr>
<td><strong>Initial situation</strong></td>
<td></td>
<td>41</td>
<td></td>
<td>468</td>
<td>41</td>
<td></td>
<td>492</td>
<td>N/A</td>
<td>-24</td>
</tr>
<tr>
<td>1</td>
<td>FA 16</td>
<td>6</td>
<td>G</td>
<td>54</td>
<td>3</td>
<td>UG</td>
<td>36</td>
<td>N/A</td>
<td>-6</td>
</tr>
<tr>
<td>1</td>
<td>SP 17</td>
<td>3</td>
<td>UG</td>
<td>36</td>
<td>3</td>
<td>UG</td>
<td>36</td>
<td>N/A</td>
<td>-6</td>
</tr>
<tr>
<td>2</td>
<td>FA 17</td>
<td>6</td>
<td>G</td>
<td>54</td>
<td>4</td>
<td>UG</td>
<td>48</td>
<td>N/A</td>
<td>0</td>
</tr>
<tr>
<td>2</td>
<td>SP 18</td>
<td>3</td>
<td>UG</td>
<td>36</td>
<td>3</td>
<td>UG</td>
<td>36</td>
<td>N/A</td>
<td>0</td>
</tr>
<tr>
<td>3</td>
<td>FA 18</td>
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<td>G</td>
<td>54</td>
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<td>48</td>
<td>N/A</td>
<td>6</td>
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<tr>
<td>3</td>
<td>SP 19</td>
<td>3</td>
<td>UG</td>
<td>36</td>
<td>4</td>
<td>UG</td>
<td>48</td>
<td>N/A</td>
<td>-6</td>
</tr>
<tr>
<td>4</td>
<td>FA 19</td>
<td>6</td>
<td>G</td>
<td>54</td>
<td>4</td>
<td>UG</td>
<td>48</td>
<td>N/A</td>
<td>0</td>
</tr>
<tr>
<td>4</td>
<td>SP 20</td>
<td>3</td>
<td>UG</td>
<td>36</td>
<td>3</td>
<td>UG</td>
<td>36</td>
<td>N/A</td>
<td>0</td>
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</table>
Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional\(^1\) agreement 2016-2017\(^2\)
between Cà Foscari University of Venice (Italy)
and Board of Regents of the University System
of Georgia by and on behalf of Georgia State
University (USA)

[Minimum requirements]\(^3\)

As part of ongoing relationships between Georgia State and Ca' Foscari, including a
Student, Faculty and Researcher Exchange established in 1999, the institutions named
below agree to cooperate for the exchange of students and/or staff in the context of
the Erasmus+ programme. They commit to respect the quality requirements of the
Erasmus Charter for Higher Education in all aspects of the organisation and
management of the mobility, in particular the recognition of the credits (or equivalent)
awarded to students by the partner institution.
The institutions also commit to sound and transparent management of funds allocated
to them through Erasmus+.

A. Information about the higher education institutions

<table>
<thead>
<tr>
<th>Full name of the institution / country</th>
<th>Erasmus code or city(^4)</th>
<th>Name of the contact person</th>
<th>Contact details (email, phone)</th>
<th>Website (eg. of the course catalogue)</th>
</tr>
</thead>
</table>
| Ca' Foscari University of Venice, Italy | I VENEZIA01 | Academic Coordinator: Stefano Maso
Administrative Coordinator: International Office-Mobility, Cristina Soria San Teodor (head) and Laura Cappelesso | mango@unive.it, +39 3381908192 international.cooperation@unive.it, +39 041 | University website: www.unive.it. University website for incoming beneficiaries: www.unive.it/international. Course Catalogue: http://www.unive.it/data/9639 |

\(^1\) Inter-institutional agreements can be signed by two or more higher education institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

\(^2\) Higher education institutions have to agree on the period of validity of this agreement.

\(^3\) Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

\(^4\) Higher Education Institutions (HEI) from Erasmus+ programme countries should indicate their Erasmus code while Partner Countries HEI should mention the city where they are located.
<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subject area code *</th>
<th>Subject area name *</th>
<th>Study cycle [short cycle, 1st, 2nd or 3rd] *</th>
<th>Number of student mobility periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>Atlanta</td>
<td>02, 03, 04, 05</td>
<td>Arts and humanities; Social sciences; Journalism and information; Business administration and law, Natural sciences, mathematics and statistics</td>
<td>1st</td>
<td>3 *(6 months + 2 days) = 18 months and 6 days</td>
</tr>
<tr>
<td></td>
<td></td>
<td>02, 03, 04, 05</td>
<td>Arts and humanities; Social sciences; Journalism and information; Business administration and law, Natural sciences, mathematics and statistics</td>
<td>2nd</td>
<td>4 *(6 months + 2 days) = 24 months and 8 days</td>
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</tbody>
</table>

5 Mobility numbers can be given per sending/receiving institutions and per education field (optional*): [http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx](http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)
<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subjec t area code</th>
<th>Subject area name</th>
<th>Number of staff mobility periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>Atlanta</td>
<td>02-022-0223</td>
<td>Philosophy and ethics</td>
<td><strong>Staff Mobility for Teaching</strong>&lt;br&gt;Total number of beneficiaries and total number of days of the teaching periods&lt;br&gt;1x15 days (+ 2 travel days) = 17 days (Min. 8 teaching hours per week)</td>
</tr>
<tr>
<td>1 for 022; and 1 for 02, 03, 04, 05</td>
<td>Humanities (except languages)/Arts and humanities; Social sciences, journalism and information; Business administration and law; Natural sciences, mathematics and statistics</td>
<td>3rd</td>
<td>2</td>
<td><strong>Staff Mobility for Training</strong>&lt;br&gt;Total number of beneficiaries and total number of days of the teaching periods&lt;br&gt;2*(6 months + 2 days) =12 months and 4 days</td>
</tr>
<tr>
<td>Atlanta</td>
<td>I VENEZIA01</td>
<td>02, 03, 04, 05</td>
<td>Arts and humanities; Social sciences, journalism and information; Business administration and law; Natural sciences, mathematics and statistics</td>
<td>1st</td>
</tr>
<tr>
<td>02, 03, 04, 05</td>
<td>Arts and humanities; Social sciences, journalism and information; Business administration and law; Natural sciences, mathematics and statistics</td>
<td>2nd</td>
<td>2</td>
<td>2*(6 months + 2 days) =12 months and 4 days</td>
</tr>
<tr>
<td>02</td>
<td>Arts and humanities</td>
<td>3rd</td>
<td>1</td>
<td>1*(6 months + 2 days) =6 months and 2 days</td>
</tr>
<tr>
<td>Receiving institution [Erasmus code or city]</td>
<td>Optional: Subject area</td>
<td>Main language of instruction</td>
<td>Additional language of instruction</td>
<td>Recommended language of instruction level⁶</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>------------------------</td>
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<tr>
<td>I VENEZIA01</td>
<td>02-0223, 02-023, Philosophy and ethics, Languages</td>
<td>Italian</td>
<td>English</td>
<td>B1 in English and B1 recommended in Italian or Spanish</td>
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<tr>
<td></td>
<td></td>
<td>2nd and 3rd cycle</td>
<td>English</td>
<td>B2 in English and B2 recommended in Italian or Spanish</td>
</tr>
<tr>
<td>Georgia State University</td>
<td></td>
<td>English</td>
<td>TOEFL CBT score of 250 and a writing score of 5 on the TOEFL essay or a minimum composite TOEFL IBT score of 80, with a Writing score of at least 22 but will not be required to submit a score</td>
<td>TOEFL CBT score of 250 and a writing score of 5 on the TOEFL essay or a minimum composite TOEFL IBT score of 80, with a Writing score of at least 22 but will not be required to submit a score</td>
</tr>
</tbody>
</table>

⁶ See Common European Framework of Reference for Languages
D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **programme country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here:


The higher education institution(s) located in a **partner country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.

- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.

- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.

- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **partner country** of Erasmus further undertakes to:

**Before mobility**

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.

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7 Erasmus+ programme countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals.
• Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.

• Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.

• Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.

• Provide basic guidance to incoming mobile participants in finding accommodation. Housing is not guaranteed. See the information / housing section for contact details.

**During and after mobility**

• Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution’s everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.

• Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.

• Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.

• Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

• Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

**E. Any additional requirements**

This Erasmus+ Agreement is in accordance with all terms and conditions within the Program Specific Agreement (PSA) between Georgia State and Ca’ Foscari.

For the implementation of the project the partners will comply with the cooperation arrangements specified in the submitted and approved application form.

Ca’ Foscari University of Venice ([VENEZIA01](http://www.unive.it/ngcontent.cfm?a_id=85814)) provides a Service for students and staff with disabilities ([http://www.unive.it/ngcontent.cfm?a_id=85814](http://www.unive.it/ngcontent.cfm?a_id=85814)).
Georgia State provides services for students and staff with disabilities (http://disability.gsu.edu/).

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Autumn term*</th>
<th>Spring term*</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>FINAL NOMINATIONS BY THE PARTNER UNIVERSITY: 01/04 for the 1st semester, starting in September APPLICATIONS BY THE NOMINATED BENEFICIARIES; 30/04 for the 1st semester, starting in September</td>
<td>FINAL NOMINATIONS BY THE PARTNER UNIVERSITY: 01/10 for the 2nd semester, starting in January APPLICATIONS BY THE NOMINATED BENEFICIARIES; 30/10 for the 2nd semester, starting in January</td>
</tr>
<tr>
<td>Georgia State University</td>
<td>June 15, for the 1st semester, starting in August.</td>
<td>November 15, for the 2nd semester, starting in January.</td>
</tr>
</tbody>
</table>

[* to be adapted in case of a trimester system or different seasons]

2. Applications/information on nominated academic staff must reach the receiving institution by:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Autumn term</th>
<th>Spring term</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>FINAL NOMINATIONS BY THE PARTNER UNIVERSITY: at least 3 months before the start of the mobility</td>
<td>FINAL NOMINATIONS BY THE PARTNER UNIVERSITY: at least 3 months before the start of the mobility</td>
</tr>
<tr>
<td>Georgia State University</td>
<td>FINAL NOMINATIONS BY THE PARTNER UNIVERSITY: at least 3 months before the start of the mobility</td>
<td>FINAL NOMINATIONS BY THE PARTNER UNIVERSITY: at least 3 months before the start of the mobility</td>
</tr>
</tbody>
</table>

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect
as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

G. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Ca’ Foscari University of Venice (I VENEZIA): details will be found on www.unive.it/ects-english.

Georgia State: details found on http://registrar.gsu.edu/academic-records/grading/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code or city]</th>
<th>Contact details (e-mail, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>International Office - Welcome Unit, Tel.+39 041 234 7013, e-mail: <a href="mailto:welcome@unive.it">welcome@unive.it</a> fax: +39 041 234 7567</td>
<td><a href="http://www.unive.it/nccontent.cfm?a_i">www.unive.it/nccontent.cfm?a_i</a> d=153053</td>
</tr>
<tr>
<td>Georgia State University</td>
<td>Sparks Hall, Room 252, 33 Gilmer Street SE, Atlanta GA 30303 <a href="mailto:isss@gsu.edu">isss@gsu.edu</a> +1 404-413-2070</td>
<td><a href="http://isss.gsu.edu/">http://isss.gsu.edu/</a></td>
</tr>
</tbody>
</table>

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can

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be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code or city]</th>
<th>Contact details (e-mail, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>International Office - Welcome Unit, Tel. +39 041 234 7013, e-mail: <a href="mailto:welcome@unive.it">welcome@unive.it</a> fax: +39 041 234 7567</td>
<td><a href="http://www.unive.it/welcomeguide">www.unive.it/welcomeguide</a></td>
</tr>
<tr>
<td>Georgia State University</td>
<td>Sparks Hall, Room 252, 33 Gilmer Street SE, Atlanta GA 30303 <a href="mailto:isss@gsu.edu">isss@gsu.edu</a> / <a href="mailto:kmccwen@gsu.edu">kmccwen@gsu.edu</a> +1 404-413-2070</td>
<td><a href="http://isss.gsu.edu/">http://isss.gsu.edu/</a></td>
</tr>
</tbody>
</table>

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code or city]</th>
<th>Contact details (e-mail, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>Housing Office, Tel +39 041 234 8200 e-mail <a href="mailto:housing@unive.it">housing@unive.it</a> fax +39 041 234 8202</td>
<td><a href="http://www.unive.it/nucontent.cfm?area_id=124901">www.unive.it/nucontent.cfm?area_id=124901</a></td>
</tr>
<tr>
<td>Georgia State University</td>
<td>Housing Office Tel +1 404-413-1800 e-mail: <a href="mailto:housing@gsu.edu">housing@gsu.edu</a> Fax +1 404-413-1803 75 Piedmont Avenue, Suite 110 Atlanta, GA 30303</td>
<td>myhousing.gsu.edu</td>
</tr>
</tbody>
</table>

5. Entry into force and duration of the Agreement

This Agreement shall enter into force on the date on which the last party signs and it shall run as long as it is funded by the Erasmus+ programme (the first Erasmus+-funded project, in the framework of the 2014-2020 Erasmus+ financial period, runs from 01/06/15 to 01/06/17). Mobility flows are always to be intended as subject to availability of funds.
<table>
<thead>
<tr>
<th>Institution</th>
<th>Name, function</th>
<th>Date</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>Michele Bugliesi, Rector</td>
<td>05/04/16</td>
<td></td>
</tr>
<tr>
<td>Board of Regents of the University System of Georgia By and on Behalf of Georgia State University</td>
<td>William J. Long, Dean, College of Arts and Sciences</td>
<td>03/16/16</td>
<td></td>
</tr>
</tbody>
</table>

*making executor date match Agreen + (PSA) April 1, 2016*
Inter-institutional agreement 2016-2018

between

Ca’ Foscari University of Venice – UNIVE (Italy)
and
Board of Regents of the University System of Georgia by and on behalf of Georgia State University – GSU (USA)

As part of ongoing relationships between Georgia State and Ca’Foscari, including a Student, Faculty and Researcher Exchange established in 1999, the above institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about the higher education institutions

<table>
<thead>
<tr>
<th>Full name of the institution / country</th>
<th>Erasmus code or city¹</th>
<th>Name of the contact person and Contact details² (email, phone)</th>
<th>Website (eg. of the course catalogue)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ca’ Foscari University of Venice – UNIVE (Italy)</td>
<td>I VENEZIA01</td>
<td>Academic Coordinator: Prof. Stefano Maso e-mail: <a href="mailto:maso@unive.it">maso@unive.it</a> phone: +39 041 234 7217</td>
<td>University website: <a href="http://www.unive.it">www.unive.it</a>, University website for beneficiaries going to UNIVE <a href="http://www.unive.it/international">www.unive.it/international</a>, Course Catalogue: <a href="http://www.unive.it/data/9639">http://www.unive.it/data/9639</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Country Project Coordinator: Prof. Giovanni Vaia e-mail: <a href="mailto:g.vaia@unive.it">g.vaia@unive.it</a> phone: +39 041 234 6907</td>
<td></td>
</tr>
</tbody>
</table>

¹ Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.
² Contact details to reach the senior officer in charge of this agreement.
### Administrative Coordinator:
Maria Cristina Soria San Teodoro -
International Office – Mobility Unit,
e-mail: international.cooperation@unive.it
phone: +39 041 234 7521

### Academic Coordinator:
Prof. Richard Keatley
e-mail: rekeatley@gsu.edu
phone: +1 404-413-6395

### Administrative Coordinator:
Ericson Friginal
e-mail: efriginal@gsu.edu
phone: +1 404-413-5186

<table>
<thead>
<tr>
<th>Georgia State University</th>
<th>Atlanta</th>
</tr>
</thead>
<tbody>
<tr>
<td>University website:</td>
<td><a href="http://www.gsu.edu/">http://www.gsu.edu/</a></td>
</tr>
<tr>
<td>University website for incoming beneficiaries:</td>
<td><a href="http://admissions.gsu.edu/how-do-i-apply/international-students/">http://admissions.gsu.edu/how-do-i-apply/international-students/</a></td>
</tr>
<tr>
<td>Course Catalogue:</td>
<td><a href="http://enrollment.gsu.edu/catalog">http://enrollment.gsu.edu/catalog</a></td>
</tr>
</tbody>
</table>

### B. Mobility numbers³ per funded project

<table>
<thead>
<tr>
<th>FROM [Erasmus code or city of the sending institution]</th>
<th>TO [Erasmus code or city of the receiving institution]</th>
<th>Subject area code [ISCED]</th>
<th>Subject area name</th>
<th>Study cycle [short cycle, 1st, 2nd or 3rd]</th>
<th>Number of STUDENT mobility periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>IVENEZIA 01</td>
<td>Atlanta</td>
<td>02, 03, 04, 05</td>
<td>Arts and Humanities, Social sciences, journalism and information, Business, administration and law, Natural sciences, mathematics and statistics</td>
<td>1st cycle (Bachelor or equivalent)</td>
<td>3 3*5 months = 15 months</td>
</tr>
<tr>
<td>IVENEZIA 01</td>
<td>Atlanta</td>
<td>02, 03, 04, 05</td>
<td>Arts and Humanities, Social sciences, journalism and information, Business,</td>
<td>2nd cycle (Master or equivalent)</td>
<td>4 4*5 months = 20 months</td>
</tr>
</tbody>
</table>

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<table>
<thead>
<tr>
<th>Institution</th>
<th>City</th>
<th>Code</th>
<th>Subject</th>
<th>Cycle</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>IVENEZIA 01</td>
<td>Atlanta</td>
<td>02</td>
<td>Humanities (except languages)</td>
<td>3rd cycle (Doctoral or equivalent)</td>
<td>1*6 months = 6 months</td>
</tr>
<tr>
<td></td>
<td></td>
<td>02, 03, 04, 05</td>
<td>Arts and Humanities, Social sciences, journalism and information, Business, administration and law, Natural sciences, mathematics and statistics</td>
<td>3rd cycle (Doctoral or equivalent)</td>
<td>1*6 months = 6 months</td>
</tr>
<tr>
<td></td>
<td></td>
<td>02, 03, 04, 05</td>
<td>Arts and Humanities, Social sciences, journalism and information, Business, administration and law, Natural sciences, mathematics and statistics</td>
<td>1st cycle (Bachelor or equivalent)</td>
<td>3*5 months = 15 months</td>
</tr>
<tr>
<td>Atlanta</td>
<td>IVENEZIA 01</td>
<td>02, 03, 04, 05</td>
<td>Arts and Humanities, Social sciences, journalism and information, Business, administration and law, Natural sciences, mathematics and statistics</td>
<td>2nd cycle (Master or equivalent)</td>
<td>4*5 months = 20 months</td>
</tr>
<tr>
<td>Atlanta</td>
<td>IVENEZIA 01</td>
<td>02</td>
<td>Arts and Humanities</td>
<td>3rd cycle (Doctoral or equivalent)</td>
<td>2*6 months = 12 months</td>
</tr>
<tr>
<td>FROM [Erasmus code of the sending institution]</td>
<td>TO [Erasmus code of the receiving institution]</td>
<td>Subject area code [ISCED]</td>
<td>Subject area name</td>
<td>Number of STAFF mobility periods</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>--------------------------</td>
<td>------------------</td>
<td>---------------------------------</td>
<td></td>
</tr>
<tr>
<td>IVENEZIA 01</td>
<td>Atlanta</td>
<td>0223</td>
<td>Philosophy and ethics</td>
<td>1 person * 14 days (+ 2 travel days) - At least 8 teaching hours per week must be ensured</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2 persons * 10 days each (+ 2 travel days each) + 20 days (+ 4 travel days) – the places are intended to be shared with the other USA partner Universities</td>
<td></td>
</tr>
<tr>
<td>Atlanta</td>
<td>IVENEZIA 01</td>
<td>023, 0223</td>
<td>Languages, Philosophy and ethics</td>
<td>1 person * 14 days (+ 2 travel days) - At least 8 teaching hours per week must be ensured</td>
<td></td>
</tr>
<tr>
<td>Atlanta</td>
<td>IVENEZIA 01</td>
<td></td>
<td></td>
<td>1 persons * 10 days (+ 2 travel days) – the place is intended to be shared with the other USA partner Universities</td>
<td></td>
</tr>
</tbody>
</table>

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:
<table>
<thead>
<tr>
<th>Receiving institution [Erasmus code or city]</th>
<th>Subject area</th>
<th>Language of instruction 1</th>
<th>Language of instruction 2</th>
<th>Recommended language of instruction level[^4]</th>
</tr>
</thead>
</table>
| I VENEZIA01                                |              | Italian                   | English                   | **1\textsuperscript{st}, 2\textsuperscript{nd} and 3\textsuperscript{rd} cycle students:**  
Mandatory B2 level of English for English-taught courses (knowledge of Italian is suggested);  
Mandatory B1 level of Italian for Italian-taught courses.  
Any language certificate can be accepted |
| Georgia State University                     |              | English                   |                           | **Staff for Teaching:**  
Mandatory B2 level of English for teaching activity in English;  
Mandatory B2 level of Italian for teaching activity in Italian  
**Staff for Training:**  
Mandatory B2 level of English or Italian  
Any language certificate can be accepted |

TOEFL CBT score of 250 and a writing score of 5 on the TOEFL essay or a minimum composite TOEFL iBT score of 80, with a Writing score of at least 22 but will not be required to submit a score for the Test of Spoken English (TSE)  
At the discretion of the Program Directors, students may use an English interview for the Georgia State English Language Proficiency Form in place of TOEFL scores.  
TOEFL CBT score of 250 and a writing score of 5 on the TOEFL essay or a minimum composite TOEFL iBT score of 80, with a Writing score of at least 22 but will not be required to submit a score for the Test of Spoken English (TSE)  
At the discretion of the Program Directors, staff may use an English interview for the Georgia State English Language Proficiency Form in place of TOEFL scores.

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Respect of fundamental principles and other mobility requirements

The higher education institutions located in a Programme Country of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en

The higher education institutions located in a Partner Country of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.

- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.

- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.

- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a Partner Country of Erasmus+ further undertakes to:

**Before mobility**

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.

- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.

- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.

- Provide basic guidance to incoming mobile participants in finding accommodation. Housing is not guaranteed. See the information / housing section for contact details.
During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.

- The school, department or unit involved in this Agreement at each Home University will provide academic counseling to its own students to ensure that the courses taken at the Host University are acceptable with respect to its own degree programs. The Host University will supply the Home University with course descriptions and other pertinent materials/non-confidential information to assist in determining course equivalency. Students will carry a normal load of classes appropriate to full-time status at the home and host institution(s).

- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Additional requirements

This Erasmus+ Agreement is in accordance with all terms and conditions within the Program Specific Agreement (PSA) between Georgia State and Ca'Foscari.

For the implementation of the project the partners will comply with the cooperation arrangements specified in the application form which was submitted to and approved by the Italian National Erasmus+ Agency.

1. Selection processes

In order to harmonize and ensure fair and transparent selection processes, the parties agree to apply the following selection criteria and weights during the selection of applicants, as specified in the submitted and approved project:

<table>
<thead>
<tr>
<th>Type of Mobility / Criteria</th>
<th>Academic Merit (Average grade)</th>
<th>Correspondence between the proposed Learning Agreement and the receiving institution course catalogue (for 1st and 2nd cycle students) or evaluation of the Proposed workplan (for 3rd cycle students)</th>
<th>Language skills</th>
<th>Motivation</th>
<th>Previous mobility experiences (more points will be assigned to beneficiaries with less mobility experiences)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Students</strong></td>
<td>Max. 30 points</td>
<td>Max. 30 points</td>
<td>Max. 20 points</td>
<td>Max. 15 points</td>
<td>Max. 5 points</td>
</tr>
<tr>
<td>Type of Mobility / Criteria</td>
<td>Impact of the proposed mobility for consolidation and extension of relations between partners.</td>
<td>Proposed work/research plan</td>
<td>Language skills</td>
<td>Motivation and Academic CV</td>
<td>Previous mobility experiences (more points will be assigned to candidates with more mobility experiences)</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>---------------------------------------------------------------</td>
<td>-----------------------------</td>
<td>-----------------</td>
<td>----------------------------</td>
<td>----------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Staff for Teaching and for Training</td>
<td>Max. 20 points</td>
<td>Max. 25 points</td>
<td>Max. 15 points</td>
<td>Max. 30 points</td>
<td>Max. 10 points</td>
</tr>
</tbody>
</table>

2. Preparation and welcoming activities for outgoing and incoming beneficiaries

2.1 Both parties agree to provide outgoing and incoming beneficiaries with all necessary preparation and welcoming activities before and during their mobility (ex. language and cultural training, administrative and logistical support, support to the preparation of the Learning Agreement for students and the Mobility Agreement for staff, etc.);

2.2 Ca’ Foscari University of Venice provides the following preparation and welcoming activities:

For outgoing beneficiaries: language courses, Buddying Programme, administrative support for visa request and Learning and Mobility Agreement preparation, support for credit recognition and grades conversion after the mobility.

For incoming beneficiaries: welcome administrative support (residency permit, university registration, grants, housing, health assistance, public transports, etc.) and International Welcome Days; language training and support courses; social and inter-cultural activities (coffees in a foreign language, theatre and music labs, etc.); full access to Ca’ Foscari University libraries, classrooms, IT rooms, canteens, students’ associations, etc.; full access to cultural and leisure activities (Ca’ Foscari Sports Centre, Ca’ Foscari Radio, University Theatre Centre, Ca’ Foscari Choir and Orchestra);

2.3 Georgia State provides the following preparation and welcoming activities: two-day International Students and Scholar Services (ISSS) orientation (campus tour, PantherCard, visa confirmation, course registration), a welcome meeting within the college for exchange students with COAS international office, a meeting/communication session with their buddies and a social event in the first week with other exchange students from CEHD and RCB (scavenger hunt, tour, lunch, etc.).
3. Support for beneficiaries with disabilities

3.1 Ca' Foscari University of Venice (I VENEZIA01) provides a Service for students and staff with disabilities (http://www.unive.it/ngcontent.cfm?a_id=85814);

3.2 Georgia State provides services for students and staff with disabilities (http://disability.gsu.edu/).

F. Calendar

1. For students:

<table>
<thead>
<tr>
<th>Receiving institution [Erasmus code or city]</th>
<th>Autumn term*</th>
<th>Spring term*</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>DEADLINE FOR THE PARTNER UNIVERSITY to provide the list of selected beneficiaries: <strong>April 1st</strong> (for the 1st semester, starting in September and ending in January) and for the whole academic year, starting in September and ending in June)</td>
<td>DEADLINE FOR THE PARTNER UNIVERSITY to provide the list of selected beneficiaries: <strong>October 1st</strong> (for the 2nd semester, starting in February and ending in June)</td>
</tr>
<tr>
<td></td>
<td>In case of two-step selections, the final deadline for nominations by the partner university is <strong>March 10th</strong></td>
<td>In case of two-step selections, the final deadline for nominations by the partner university is <strong>September 10th</strong></td>
</tr>
<tr>
<td></td>
<td>INDIVIDUAL REGISTRATIONS BY THE SELECTED BENEFICIARIES: <strong>April 30th</strong> (for the 1st semester, starting in September and ending in January and for the whole academic year, starting in September and ending in June)</td>
<td>INDIVIDUAL REGISTRATIONS BY THE SELECTED BENEFICIARIES: <strong>October 31st</strong> (for the 2nd semester, starting in February and ending in June)</td>
</tr>
<tr>
<td>Georgia State University</td>
<td>June 15, for the 1st semester, starting in August.</td>
<td>November 15, for the 2nd semester, starting in January.</td>
</tr>
</tbody>
</table>

[* to be adapted in case of a trimester system]*

2. For Staff for teaching and staff for training:

<table>
<thead>
<tr>
<th>Receiving institution [Erasmus code or city]</th>
<th>Autumn term*</th>
<th>Spring term*</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>DEADLINE FOR THE PARTNER UNIVERSITY to provide the list of selected beneficiaries: at least <strong>3 months before the start of the mobility</strong></td>
<td>DEADLINE FOR THE PARTNER UNIVERSITY to provide the list of selected beneficiaries: at least <strong>3 months before the start of the mobility</strong></td>
</tr>
<tr>
<td>Georgia State University</td>
<td>FINAL NOMINATIONS BY THE PARTNER UNIVERSITY: at least 3 months before the start of the mobility</td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>In case of two-step selections, nominations by the partner university should arrive at least <strong>3 and a half months before the start of the mobility</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. Entry into force and duration of the agreement;

This agreement shall enter into force on the date on which the last party signs and shall remain in force until the 31st of July 2018. Mobility flows are always to be intended as subject to availability of funds;

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

G. Information

1. Credit recognition

1.1 Both parties agree on a shared credit conversion table, facilitating the recognition of exams and activities carried out by the beneficiaries during their mobility;

1.2 In compliance with the Family Educational Rights and Privacy Act (FERPA), students will request official transcripts to be sent between the home and host universities. The host university commits to provide the sending university and incoming beneficiaries all necessary information to ensure a full recognition of credits earned during their mobility (ex. number of hours and assigned credits per specific course, Transcript of Records, etc);

1.3 Ca’ Foscari University of Venice applies the ECTS system for transfer and recognition of satisfactorily completed activities during a mobility for study. Additional information can be found at the following link: [http://www.unive.it/pag/12605/](http://www.unive.it/pag/12605/);

1.4 Credits are transferred from Ca’ Foscari to GSU on a 2/1 basis (6 ECTS credits = 3 GSU semester credits).

2. Grading systems

2.1 Both parties agree on a shared grading conversion table, facilitating the interpretation of each grade awarded to students and the grade transfer by the beneficiaries’ home institution;
2.2 Ca’ Foscari University of Venice grading system details can be found at the following link: [http://www.unive.it/pag/12605/](http://www.unive.it/pag/12605/).

Ca’ Foscari University of Venice statistical distribution of grades and grading conversion tables can be found at the following link:
[http://www.unive.it/pag/12605/](http://www.unive.it/pag/12605/)

2.3 Georgia State University’s grading system can be found at the website of the Office of the Registrar: [http://registrar.gsu.edu/academic-records/grading/](http://registrar.gsu.edu/academic-records/grading/)
Grade conversion from GSU to ECTS and Italian grading system are as follows:

### Grade Translation Chart for Grades transferred from Ca’ Foscari

<table>
<thead>
<tr>
<th>Italian grade</th>
<th>US (GSU) grade</th>
<th>ECTS grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 e lode</td>
<td>A+</td>
<td>A (Excellent)</td>
</tr>
<tr>
<td>30</td>
<td>A+</td>
<td>A (Excellent)</td>
</tr>
<tr>
<td>29</td>
<td>A</td>
<td>A (Excellent)</td>
</tr>
<tr>
<td>28</td>
<td>A</td>
<td>A (Excellent)</td>
</tr>
<tr>
<td>27</td>
<td>A-</td>
<td>B (Very good)</td>
</tr>
<tr>
<td>26</td>
<td>B+</td>
<td>B (Very good)</td>
</tr>
<tr>
<td>25</td>
<td>B+</td>
<td>B (Very good)</td>
</tr>
<tr>
<td>24</td>
<td>B+</td>
<td>C (Good)</td>
</tr>
<tr>
<td>23</td>
<td>B</td>
<td>C (Good)</td>
</tr>
<tr>
<td>22</td>
<td>B</td>
<td>C (Good)</td>
</tr>
<tr>
<td>21</td>
<td>B-</td>
<td>D (Satisfactory)</td>
</tr>
<tr>
<td>20</td>
<td>C+</td>
<td>D (Satisfactory)</td>
</tr>
<tr>
<td>19</td>
<td>C</td>
<td>D (Sufficient)</td>
</tr>
<tr>
<td>18</td>
<td>C</td>
<td>E (Sufficient)</td>
</tr>
<tr>
<td>Below 18</td>
<td>not passing</td>
<td>FX/F (Fail)</td>
</tr>
</tbody>
</table>

3. **Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:
4. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code or city]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>International Office - Welcome Unit phone: 0039 041 234 7013 e-mail: <a href="mailto:welcome@unive.it">welcome@unive.it</a></td>
<td><a href="http://www.unive.it/welcomeguide">www.unive.it/welcomeguide</a></td>
</tr>
<tr>
<td>Georgia State University</td>
<td>Sparks Hall, Room 252, 33 Gilmer Street SE, Atlanta GA 30303 e-mail: <a href="mailto:isss@gsu.edu">isss@gsu.edu</a> phone: +1 404-413-2070</td>
<td><a href="http://isss.gsu.edu/">http://isss.gsu.edu/</a></td>
</tr>
</tbody>
</table>

5. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code or city]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>Housing Office, phone: 0039 041 234 8200 e-mail: <a href="mailto:housing@unive.it">housing@unive.it</a> fax: 0039 041 234 8202</td>
<td><a href="http://www.unive.it/nqcontent.cfm?a_id=124901">www.unive.it/nqcontent.cfm?a_id=124901</a></td>
</tr>
<tr>
<td>Georgia State University</td>
<td>Housing Office Tel +1 404-413-1800 e-mail: <a href="mailto:housing@gsu.edu">housing@gsu.edu</a> Fax +1 404-413-1803 75 Piedmont Avenue, Suite 110 Atlanta, GA 30303</td>
<td><a href="http://www.myhousing.gsu.edu">www.myhousing.gsu.edu</a></td>
</tr>
</tbody>
</table>
### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<table>
<thead>
<tr>
<th>Institution [Erasmus code or name and city]</th>
<th>Name, function</th>
<th>Date</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>I VENEZIA01</td>
<td>Michele Bugliesi, Rector</td>
<td>Feb. 1st 2017</td>
<td></td>
</tr>
<tr>
<td>Board of Regents of the University System of Georgia by and on behalf of Georgia State University Atlanta, Georgia</td>
<td>Sara Rosen, Dean, College of Arts &amp; Sciences</td>
<td>14/12/2016</td>
<td></td>
</tr>
</tbody>
</table>

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5 Scanned copies of signatures or digital signatures may be accepted depending on the national legislation