RENEWAL ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING
ON ACADEMIC EXCHANGE BETWEEN
BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
BY AND ON BEHALF OF GEORGIA STATE UNIVERSITY AND ITS COLLEGE OF ARTS
& SCIENCES,
ATLANTA, U.S.A. ("GSU")
AND
EWHA WOMANS UNIVERSITY,
REPUBLIC OF KOREA

In as much as a Memorandum of Understanding (MOU) renewing the fruitful relationship between both institutions is reached, this renewal addendum is between the College of Arts & Sciences at Georgia State University and Ewha Womans University relating to their student and faculty exchange. The following understanding applies.

STUDENT EXCHANGE PROGRAM

1. Number of Exchange Students
Each year, during the five year term of the Addendum, both institutions may send up to two full time undergraduate students for one full academic year. Semester or academic year shall normally refer to the period relevant to the host institution. One full-year student is considered equivalent to two one-semester students.

Both parties will endeavor to maintain an evenly balanced exchange during the term of this Agreement. However, if conditions exist which render such equity impossible during a particular semester, such imbalance shall be corrected in the next available semester to restore balance. In no event shall an imbalance in the exchange be carried forward beyond one semester. The exchange balance will be monitored throughout the term of this Agreement by both institutions. Either party to this Agreement may refuse admission to the additional incoming students until the exchange balance is restored.

2. Tuition and Other Fees
Each host institution will waive only tuition and other fees incurred by the exchange student for registration and admission. At Ewha Womans University, exchange students are subject to a mandatory Health Center Fee at a cost of KRW 20,000 (about 18 USD) per semester. Those who apply for on-campus accommodation are subject to a mandatory Housing Administration Fee at a cost of KRW 60,000 (about 54 USD) paid only once at the beginning of the exchange period. These fees are subject to change without prior notice.

3. Accommodation
The host institution will offer advice in finding appropriate accommodations for the exchange students. The payment of housing costs and payment for all travel, medical insurance and subsistence costs shall be the responsibility of the exchange student and neither institution shall be responsible for such charges.

4. Travel and Visa
Each exchange student is responsible for travel arrangements and visa. The host institution shall provide exchange students with any university certification needed to obtain a student visa for the full period of the exchange.
5. **Selection and Nomination of Exchange Students**

Students will be selected by their home institution on the basis of:

i. Academic excellence  
ii. Seriousness of interest in the study proposed  
iii. Adequate language competence  
iv. Capacity to adjust to cross-cultural situations

All official student nominations from GSU will come from the program coordinator. All official student nominations from Ewha Womans University will come from the outbound exchange coordinator in the Office of Global Affairs. Students who are not nominated through these offices will not be considered part of the official exchange program and will not count toward the exchange balance.

6. **Admittance**

Each student selected for participating in this program shall apply as an exchange (non-degree) student to the host institution upon submission of:

i. Application Form  
ii. Passport-size Photograph  
iii. Official Academic Transcript  
iv. Medical Clearance Form  
v. Photocopy of Passport  
vi. Statement of Purpose  
vii. Overseas Health Insurance Certificate

Students from GSU shall apply to Ewha Womans University through Ewha Womans University's online application system by submitting necessary documents and materials in electronic format during the online application process. Online application link will be provided by Ewha Womans University.

Students from Ewha will receive the GSU application materials from the program coordinator four to five months before the start of the semester. They will be required to submit immunization records in order to enroll at GSU.

While students nominated by the home institution will normally be accepted by the host institution for exchange, the host institution retains the right to review the students nominated for exchange and to make final decisions concerning the admission. Students are not required to submit proof of language proficiency in order to participate in the exchange program.

It is understood that students admitted under the terms of this Addendum will continue as candidates for degrees at their home institution, and will not be candidates for degrees of the host institution.

7. **Coursework**

Exchange students at Ewha Womans University can take regular university courses taught in English; Korean Language Courses; and regular university courses taught in Korean (if the student has working knowledge of Korean language). Exchange students at Ewha Womans University may be restricted from taking professional courses from the College of Arts, the College of Music, the College of Education, Graduate School of Business (MBA), School of Medicine, Department of Nursing, and Ewha Law School.

Exchange students at GSU may take coursework offered in the College of Arts & Sciences. Exchange students will be enrolled as full-time students each term.
8. **Credits**  
Academic credits earned in courses taken by the exchange student while studying at the host institution may be accepted by the student's home institution, provided that such be judged as appropriate by the latter. GSU students studying at Ewha will receive institutional credits under this agreement.

At the end of the academic year, each institution will provide the other with a final official transcript of the grades obtained by each exchange student. At GSU, students must request that copies of their official transcripts be mailed to Ewha.

9. **Rules and Regulations**  
Exchange students shall be subject to the rules and regulations of the host institution and country. They will also have the rights and privileges enjoyed by all students of the host university.

10. **Insurance**  
Exchange students will be required to be covered by health insurance as mandated by the regulations of the host institution. Students from Georgia State must obtain Georgia State's mandatory study abroad insurance coverage including evacuation and repatriation plans.

11. **Offices**  
This program will be coordinated by Kim Reimann in the College of Arts & Sciences at GSU and Younhee Lee and Esther Han in the Office of Global Affairs at Ewha Womans University.

Coordinators for each party will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure the general welfare of program participants, ensure that necessary approvals are in place, and have administrative oversight of the program.

For Georgia State University  
Kim Reimann  
Director, Asian Studies Center  
1034 Langdale Hall  
38 Peachtree Center Avenue  
Atlanta, GA 30303  
USA  
001-404-413-6183  
kreimann@gsu.edu

For Ewha Womans University  
Younhee Lee and Esther Han  
Outbound and Inbound Exchange Program Managers  
Office of Global Affairs  
#B334 ECC, 11-1  
Daehyun-dong Seodaemun-gu  
Seoul 120-750, Korea  
+82-2-3277-6787  
yhlee1115@ewha.ac.kr,  
esthan11@ewha.ac.kr
FACULTY EXCHANGE PROGRAM
While details of the faculty exchange will be developed in full later, following are the faculty exchange principles both parties will abide by.

1. Exchange of Scholars
Both institutions will invite and exchange scholars (faculty, research personnel) in fields of interest to both parties.

2. Research Materials
Both institutions shall exchange and share materials related to educational and research interests.

3. Joint Research
Both institutions shall promote joint research activities and participation in conferences, symposia, serial lectures and seminars.

To the extent allowable by law, the parties may engage in joint research, conference participation, publication of research results and other research-related activity. The parties understand and agree that national laws regulating the export of technologies may prohibit participation by visiting students, faculty, and researchers on specific research projects in the host country. The parties further understand and agree to secure all University and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If exchange faculty, researchers or students participate in research funded by a third party sponsor, the parties agree that such research activities will abide by the terms of the sponsorship agreement. If exchange faculty, researchers or students receive third party confidential information for research purposes that was provided under a written nondisclosure or confidential disclosure agreement, the parties agree that the exchange faculty, researchers and students will be bound by the confidentiality and nondisclosure terms of such agreement.

Exchange faculty, researchers and students pledge to disclose any intellectual property developed as a result of joint research to both the Host and Home Institutions unless such disclosure is unlawful under the law of the Host Institution's country. If valuable intellectual property is created as a result of joint research, ownership of such intellectual property shall be determined in accordance with the law of inventorship or authorship of the country in which the research occurred and the Host Institution's policies. The parties agree that the Host Institution will evaluate the intellectual property, in consultation with the other party, to determine whether formal patent, copyright, or other protection is desirable.

4. Expense
The host institution will not be responsible for the payment for these activities. However, this does not prevent both parties from making necessary arrangements to raise a special fund for these activities.

5. Communication
Both institutions shall maintain continuous communication and coordination necessary to pursue definite plans for scientific cooperation.
The undersigned agree to these Bylaws on behalf of their respective institutions.

For Board of Regents of the University System of Georgia by and on behalf of Georgia State University

For Ewha Women's University

Risa Ileen Palm
Provost

Kim Sun-Uk
President

Date: 11/20/13

Date: 2013. 10. 30