2017 NONPROFIT MANAGEMENT SCHOLARSHIP PROGRAM FOR CUBAN CITIZENS
U.S. HOST INSTITUTION APPLICATION FOR FALL 2017

A Program Implemented by IREX (The International Research & Exchanges Board)

DEADLINE: March 1, 2017

Overview

Thank you for your interest in the Nonprofit Management Scholarship Program for Cuban Citizens (NMS). This program will provide fellowships for outstanding students from Cuba for full-time, academic study in the United States. Participants will pursue a graduate degree or certificate in the field of nonprofit management. The program also provides the opportunity for intensive English Language training, a professional internship in the U.S. nonprofit sector and a variety of professional development opportunities. In addition, participants will have the option to participate in volunteer community service projects.

These activities will help fellows engage in their host communities as well as gain the knowledge, practical tools and skills relevant to nonprofit management that can be applied upon their return to Cuba at the conclusion of the academic program. Ultimately, the scholarship program seeks to support the professional growth of emerging nonprofit leaders, foster enduring relationships and contribute to the development and diversification of human capital in Cuba.

IREX will only be placing fellows in certificate programs for the 2017-18 academic year.

The Nonprofit Management Scholarship Program for Cuban Citizens provides:

• J-1 visa support;
• Roundtrip travel from Cuba to host university in the United States;
• English language training;
• Tuition and mandatory university fees;
• Accident and sickness insurance;
• Monthly allowance for housing and living expenses; and
• Limited education materials allowance

The NMS program provides no financial or visa support for dependents.

Expectations of Host Institutions

• Admit NMS fellows as full-time students (registered for credit in graduate master’s level courses in a certificate program).
• Designate a host advisor who will guide each fellow’s studies and interaction with faculty and students at the host institution and generally assist with adjustment to U.S. university life. The host advisor will also serve as a liaison with IREX staff and monitor progress of fellow in successfully fulfilling academic requirements.
• Complement the academic program and ensure that fellows receive a well-rounded introduction to American institutions and people. This may include informing fellows of local events, cultural activities and community service opportunities.
• Work with IREX to provide guidance and assistance identifying internship opportunities for the fellows.
• Assist with airport pick-ups and temporary housing arrangements for arriving fellows.
• Work with IREX to ensure that fellows complete their academic programs and internships in the designated time period and immediately return to Cuba. Please note that no extensions will be given and no exceptions will be made.
• Upon completion of program, provide IREX with a zero balance invoice to confirm proper closeout of fellows’ student financial account.
Placement Process
IREX matches fellows’ areas of interest with the programs available at qualified host universities, as detailed in the completed host application. Once preliminary matches have been made, IREX will contact qualified host universities to discuss possible fellow placements and will forward the fellows’ application materials to host universities for their review and decision. Institutions are welcome to apply for one or more fellows.

Program Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>September 30, 2016</td>
<td>Participant application deadline</td>
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<tr>
<td>Fall 2016</td>
<td>Application review and selection of semifinalists</td>
</tr>
<tr>
<td>November-December 2016</td>
<td>Semifinalist interviews and standardized testing takes place</td>
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<tr>
<td>January-February 2017</td>
<td>Finalists and alternates announced</td>
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<tr>
<td>Spring 2017</td>
<td>Pre-Departure Orientation</td>
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<td></td>
<td>Arrival to the U.S.</td>
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<tr>
<td></td>
<td>Welcome Orientation</td>
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<tr>
<td></td>
<td>English Language Training begins</td>
</tr>
<tr>
<td>Fall 2017</td>
<td>Academic Study begins</td>
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</table>

IREX welcomes applications from all regionally accredited institutions of higher education able to provide an intensive, dynamic, and high-quality graduate education in nonprofit management.

IREX has four key priorities in selecting host universities:
- Ability to meet the academic needs of each participant;
- Ability to provide cultural and logistic support to participant;
- Significant university cost-share contribution;
- Diverse representation of U.S. universities.

Submission Guidelines

Please read all instructions and information carefully before filling out the entire application form. Please contact IREX with any questions or for more information.

Retain a copy of all pages of the host application for your reference. Please submit the following to IREX:

- The completed application,
- The curriculum vitae (CV) of your proposed campus coordinator, and
- Your institution’s 2017-2018 academic calendar.

IREX
Attn: Nonprofit Management Scholarship Program for Cuban Citizens
1275 K Street, NW, Suite 600
Washington, DC 20005
Tel: (202) 628-8188, Fax: (202) 628-8189
Email: nms@irex.org
Web: http://www.irex.org
Nonprofit Management Scholarship Program for Cuban Citizens
Deadline: March 1, 2017
Name of Institution: Georgia State University

Academic and Financial Information Sheet

FOR THE ACADEMIC PROGRAM in which your institution would like to host an NMS fellow, please complete the information below:

Title of Academic Program: (Please include school or college) Andrew Young Schoo

Name of Certificate:
Number of credits required for certificate: 12

Length of Certificate Program (check only the durations for which a fellow can complete a certificate):

☐ 12-month (Fall 17, Spring 18)
☐ Other: Students will take classes

Program Website: http://aysps.gsu.edu
Online Course Catalog Link: https://catalog.gsu.edu/graduate/2016z.017/

Does your institution require any online coursework to complete the program?

☐ Yes ☐ No

If yes, how many credits must be fulfilled online?

C Credits for the degree C Credits for the certificate

ADMISSIONS REQUIREMENTS

Program finalists take the TOEFL exam as part of their selection process. Please provide your institution's overall TOEFL requirement and subscore requirements, if applicable.

Minimum Total TOEFL Score 100
Minimum Subscore: Reading Minimum Subscore: Writing
Minimum Subscore: Listening Minimum Subscore: Speaking

Do you require additional placement testing? ☐ Yes ☐ No

If yes, please list tests required and class restrictions/requirements: Georgia State Test of Eng

List specific concentrations available within your program, and any other information that may help with placement of fellows at your institution (e.g. 3rd semester is internship, laptop requirement, etc...):

Nonprofit Management Scholarship Program for Cuban Citizens
Deadline: March 1, 2017
Do you require the GRE for your certificate programs?

☐ Yes  ☐ No

GRE minimum requirement: ____________________________

Due to challenges in accessing the GRE in Cuba, it may not be feasible for some of the fellows to take the GRE prior to their arrival. Will your institution consider conditional acceptance, pending the final GRE scores?

☐ Yes  ☐ No

If yes, what is the latest date by which you would require the GRE scores?

What immunizations and/or medical requirements are needed prior to enrollment?

☐ MMR  ☐ Diphtheria/Tetanus
☐ Meningitis  ☐ Tuberculosis skin test and/or chest x-ray
☐ Polio Vaccine  ☐ Other: __________

Is university health insurance available?

☐ Yes  ☐ No

Do you have graduate housing available?

☐ Yes  ☐ No

FOR EACH ACADEMIC PROGRAM in which your institution would like to host an NMS fellow, please complete the chart below. Indicate the university's cost-share and the NMS Program's contribution in dollars, rather than as percentages or numbers of credits. When calculating the total cost, consider the total number of credits per year that will be required to complete the certificate or degree program. It is important to include all expected fees. Cost-share can be in the form of full or partial tuition waivers, in-state tuition, scholarships, or other contributions.

Please indicate tuition and mandatory fees costs for the entire 2017-18 academic year, taking into account any anticipated tuition increases or other anticipated costs. If the program offers the summer session, please include the associated costs in the estimate below.

Nonprofit Management Scholarship Program for Cuban Citizens
Deadline: March 1, 2017
<table>
<thead>
<tr>
<th>Fall 2017</th>
<th>Cost-Share by University</th>
<th>NMS Program Contribution</th>
<th>Total Cost for academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2018</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Full-Time Tuition Costs (per year)</td>
<td>$18210</td>
<td>$8558</td>
<td>$26768</td>
</tr>
<tr>
<td>2. Fees (Application, Mandatory, Orientation, per year)</td>
<td>$0</td>
<td>$2128</td>
<td>$2128</td>
</tr>
<tr>
<td>4. Health Insurance (per year)</td>
<td>$0</td>
<td>$2076</td>
<td>$2076</td>
</tr>
<tr>
<td>5. Housing (per year)</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>6. Board (Full Meal Plan, per year)</td>
<td>$0</td>
<td>$5484</td>
<td>$5484</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$18210</td>
<td>$5484</td>
<td>$56454</td>
</tr>
</tbody>
</table>

If university cost-share will be given in the form of scholarships, please list any requirements:

Tuition rates are based on those for 2016-2017. Student must maintain a 3.0 GPA to retain the out-of-state tuition waiver. Please note if cost-share requires NMS fellows to work on campus in the form of research or teaching assistantships (Note: fellows are limited to 10 hours per week).

By signing below, I am indicating that I have read and understand the information provided by my institution in this application and, if selected to host NMS fellows, agree to provide the services and support indicated.

Submitted by:

Mary Beth Walker, Dean, Andrew Young

Name of Authorized Institution Representative (print)

Signature of Authorized Institution Representative

Date

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