



**PROGRAM SPECIFIC AGREEMENT FOR A  
VIRTUAL EXCHANGE PROJECT**

**Between**

**BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA  
BY AND ON  
BEHALF OF GEORGIA STATE UNIVERSITY AND ITS COLLEGE OF EDUCATION AND HUMAN  
DEVELOPMENT,  
ATLANTA, U.S.A.**

**And**

**THE MICO UNIVERSITY COLLEGE,  
KINGSTON, JAMAICA, WEST INDIES**

In order to improve the educational experiences and cultural understanding of their students and faculty, the Board of Regents of the University System of Georgia by and on behalf of Georgia State University and its College of Education and Human Development, Atlanta, Georgia, United States of America ("Georgia State") and The MICO University College, Kingston, Jamaica, West Indies ("The MICO University College") agree to institute a virtual exchange project in accordance with the terms and conditions set forth in this agreement ("Agreement").

Georgia State and The MICO University College hereby agree to the following:

**1. Description of Program**

This Agreement is established to facilitate a virtual exchange project at the partner institution with students and faculty from each institution (collectively, the "Virtual Exchange Project"). The virtual exchange project enables faculty to create an academic assignment where students from one university collaborate with students from the other university while working towards a degree at the university where he or she is formally enrolled (individually, the "Virtual Exchange").

For purposes of this Agreement, with respect to the Virtual Exchange, the term "Home University" shall mean the institution in which a student is formally enrolled as a degree candidate, and where the faculty member and/or researcher is normally employed.

**2. Term and Academic Years**

This Agreement becomes effective on the date it is duly signed by representatives of both institutions. The term of the Agreement shall commence on the effective date and shall be in effect for five (5) years, unless earlier terminated by either party pursuant to Section 10 below. The agreement is renewable for additional five-year terms upon the advance written agreement of both parties.

**3. Virtual Exchange Courses**

Course offerings for the Virtual Exchange project will be determined by Georgia State and The MICO University College in advance of the semester to facilitate course registration. The course listings shall be shared with the institutions each semester as an appendix to this agreement.

#### **4. Requirements for Participation**

Students will be required to comply with the standard rules, regulations, and enrollment restrictions at their home institution in the selection of offered courses, including requirements of language proficiency.

#### **5. Academic Counseling, Credits and Reports**

The school, department, faculty, or unit involved in this Agreement at each Home University will provide academic counseling to its own students to ensure that the virtual exchange courses are acceptable with respect to its own degree programs.

At the end of the Virtual Exchange project a digital badge of participation will be issued in addition to grades from the students' home institution.

Participants in the project will be drawn from College of Education and Human Development at Georgia State, and the faculties and departments at the MICO University College at the discretion of both parties.

#### **6. Mode of Delivery:**

To ensure continuity of experience and success of the virtual exchange course, each party is responsible for managing the mode of delivery of the virtual exchange course.

The virtual exchange project(s) may take any form, including, but not limited to:

- Y Single assignments
- Y Team assignments
- Y Shared online group discussions
- Y Cooperative learning
- Y Project-based learning
- Y Service learning
- Y Synchronous collaboration
- Y Asynchronous collaboration
- Y Other

Faculty will collaboratively decide the mode of delivery and design of their projects, guided by best practices and optional input from the Georgia State Virtual Exchange Coordinator.

#### **7. Compliance with Rules and Regulations**

Students and faculty will be subject to the rules and regulations of their Home Institution and the laws and procedures of the state or province in which the institution is located.

#### **8. Research and Intellectual Property**

To the extent allowable by law, the parties may engage in joint research, conference participation, publication of research results and other research-related activity. The parties understand and agree that certain research sponsors may limit participation on specific research projects in the host

country. The parties further understand and agree to secure all University and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If faculty, researchers or students participate in research funded by a third-party sponsor, the parties agree that such research activities will abide by the terms of the sponsorship agreement. If faculty, researchers or students receive third-party confidential information for research purposes that was provided under a written nondisclosure or confidential disclosure agreement, the parties agree that the faculty, researchers and students will be bound by the confidentiality and nondisclosure terms of such agreement.

Each party shall retain the intellectual property rights in all works that the party introduces to the other party during the Virtual Exchange Project under this Agreement.

Upon the signing of this Agreement, the intellectual property rights in any works resulting from joint activities by the parties during the Virtual Exchange Project under this Agreement shall be jointly owned by the parties including any works for hire unless specified to the contrary by separate agreement.

Each party represents that it has the right to license to the other its rights in the works it introduces to the other party during the Virtual Exchange Project under this Agreement.

#### **9. Equal Opportunity**

Both parties to this Agreement subscribe to a policy of equal opportunity, and will not discriminate on the basis of race, color, gender, age, ethnicity, religion, national origin, or disability.

#### **10. Funding**

Both parties will undertake the cost associated with the normal offering of the course(s) to their registered students. There should be no additional cost associated with the Virtual Exchange Project.

#### **11. Benefits**

Both parties to this Agreement benefit in terms of cultural exchange, students and faculty capacity building, as well as internationalization of programs/courses.

#### **12. Modification, Termination, Renewal of Agreement**

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the parties in writing. Either party may terminate this Agreement by written notice submitted at least 120 days in advance of the next summer session. Unless renewed by mutual written consent, this Agreement will conclude at the end of the specified academic term or year as defined in Section 2 above.

#### **13. Primary Contacts**

The Primary Contacts will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure that necessary approvals are in place, and have administrative oversight of the project.

The primary contacts for the parties to this Agreement are the following:

**For Georgia State University**

Name: Dr. Gertrude Tinker Sachs  
Title: Professor and Chair  
  
Department: Middle and Secondary Education  
Address: 30 Pryor St., CHED 671  
Atlanta, GA 30303  
  
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Fax: 1+404-413-8063  
Email: [gtinkersachs@gsu.edu](mailto:gtinkersachs@gsu.edu)

**For The MICO University College**

Name: Mr. Franklyn Bennett  
Title: Principal Lecturer 1,  
Department of Professional  
Studies & Office of the  
President  
  
Department: The MICO University College  
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West Indies  
  
Phone: +1-876-564-8916  
Fax: N/A  
Email: [franklyn.bennett@themico.edu.jm](mailto:franklyn.bennett@themico.edu.jm)

**For Georgia State University**

Name: Dr. Nannette Commander  
Title: Virtual Exchange Coordinator  
Department: Office of International Initiatives  
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**For The MICO University College**


Name: Dr. Albert Benjamin  
Title: Vice President, Academic Affairs  
Department: The MICO University College  
Address: 1A Marescaux Rd., Kingston 5,  
Jamaica,  
West Indies  
  
Phone: N/A  
Fax: N/A  
Email: [albert.benjamin@themico.edu.jm](mailto:albert.benjamin@themico.edu.jm)

**WHEREFORE** the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

**Board of Regents of the University System of Georgia by and on behalf of Georgia State University and its College of Education and Human Development**

**The MICO University College**

By: Paul Alberto  
Paul Alberto  
Dean

By:   
Asburn Pinnock  
President

Date: 11/30/2022

Date: 6/12/2022

## **Appendix A: 2022 Course Descriptions**

### **PROJECT:**

Beginning in May 2022 faculty will collaborate to develop and design Virtual Exchange projects that provide academic experiences for students to interact across the globe using technology to enhance the teaching and learning of Mathematics Education/Mathematics/Other Content Areas/Other Content Areas in Education. Benefits to students include skill development in intercultural communication, digital literacy, and teamwork.

### **PARTICIPANTS:**

Georgia State University and The MICO University College.

### **FACULTY ACROSS CULTURES:**

One faculty teaching a (Mathematics Education/Mathematics/Other Content Areas/Other Content Areas in Education) course at Georgia State University will collaborate with another faculty teaching a (mathematics/mathematics-related/other content area) course at The MICO University College.