MEVLANA EXCHANGE PROGRAM IMPLEMENTATION AGREEMENT

Between

BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA

BY AND ON

BEHALF OF GEORGIA STATE UNIVERSITY ATLANTA, U.S.A.

And

MARMARA UNIVERSITY

ISTANBUL, TURKEY

Following the April 24, 2013 execution of the Mevlana Exchange Programme Protocol agreement, and in order to improve the educational experiences and cultural understanding of their students and academic staff, the Board of Regents of the University System of Georgia by and on behalf of Georgia State University, Atlanta, Georgia, United States of America ("Georgia State" or "GSU") and Marmara University agree to implement a student and academic staff exchange in accordance with the terms and conditions set forth in this agreement ("Agreement").

Georgia State and Marmara University hereby agree to the following:

1. Description of Program

The Mevlana Exchange Programme is a funded program of the Turkish Council of Higher Education. The program aims to encourage exchange of students and academic staff for the purpose of cross-cultural awareness and bilateral and regional understanding. This agreement ("Agreement") is established to facilitate management of the exchange program between the partner institutions (collectively, the "Exchange Program"). The student exchange program will enable students from Marmara University to take classes at Georgia State University and vice-versa while working towards a degree at the university where they are formally enrolled (individually, the "Student Exchange"). The agreement will also facilitate academic staff from each university to visit the other university and engage in academic activities (individually, the "Academic Staff Exchange").
Student Exchange Program Type: Please check the appropriate box to indicate program type.

☑ Non-Degree Program
☐ Joint Degree Program
☐ Dual Degree Program
☐ Articulation Program
☐ Certificate Program
☐ Other, please specify ________________________________

Academic Staff Exchange Type: This Exchange Program is intended to permit academic staff members and researchers from each Home University to take advantage of the following opportunities:

☑ Short visits in which to familiarize themselves with the Host University in conjunction with other activities

☐ Joint research or supervision/participation in the teaching activities of the Host University

☑ Collaborative research and teaching activities that can be pursued more fully by the academic staff and researcher during a visit that is a year or more in length;

☐ Specify other ________________________________

For purposes of this Agreement, with respect to the Student Exchange, the term “Home University” shall mean the institution in which a student is formally enrolled as a degree candidate, and “Host University” shall mean the institution that has agreed to receive students from the Home University for a period of study.

With respect to the Academic Staff Exchange, as used herein, “Home University” shall mean the university where the academic staff is normally employed, and “Host University” shall mean the university that the academic staff is visiting.

In each Student Exchange, the Home University agrees in principle that if one of its students passes a course at the Host University, that student will receive credit towards his/her degree at the Home University, provided that the student obtained prior official approval from the Home University.
2. **Term and Academic Years**

This agreement is effective as of April 24th, 2013 when the Exchange Protocol was signed by representatives of both institutions. The term of the Agreement shall commence on the effective date and shall be in effect for five (5) years, unless earlier terminated by either party pursuant to section 8 below. The agreement is renewable for additional five-year terms upon the advance written agreement of both parties. Notwithstanding anything to the contrary contained herein, the term of this Agreement shall not extend beyond one academic year if Georgia State assumes any financial obligations by entering into this Agreement and, in no event shall the term of this Agreement extend beyond five academic years. This Agreement may be renewed for additional academic year or five year renewal terms, as applicable, upon the advance written agreement of both parties.

The academic year at Georgia State consists of two regular semesters: the Fall semester begins in August and runs through December, and the Spring semester begins in January and runs through May. In addition, there is a summer semester and an abbreviated Maymester. Academic staff/researchers and students from Marmara University will be able to participate during any term.

The academic year at Marmara University consists of two regular semesters: the Fall semester begins in September and runs through January, and the Spring semester begins in February and runs through June. Students from Georgia State taking classes at Marmara University will be allowed to participate both semesters during any term.

3. **Number of Students, Academic Staff and Researchers**

Starting in Fall 2013 and continuing for each year during the term of this Agreement, the two institutions will exchange academic staff and undergraduate and graduate students on a one-for-one basis. For students, the exchange will be measured according to the following formula: one full-time semester student at Georgia State equals one full-time semester student at Marmara University. Note: In general, the exchange should be undergraduate students for undergraduate students/graduate students for graduate students. A maximum number of four students will be sent to each institution each academic year for five years. Two academic staff members will be exchanged for a two-three week duration period each academic year for five years. The number of students and academic staff exchanged each academic year will be evaluated at the end of each year (August 1-July 31) of the term and may be amended in writing by both parties.

Georgia State and Marmara University will endeavor to maintain an evenly balanced exchange during the term of this Agreement. However, if conditions exist that render such equity impossible to maintain during a particular semester, such imbalance shall be corrected in the immediate subsequent semester to restore balance. The exchange balance will be monitored throughout the term of this Agreement by both institutions. Either party to this Agreement may refuse admission to additional incoming students until the exchange balance is restored.
4. Units Involved in Exchange Program

Participants in the program will be drawn from the Economics Department in the Andrew Young School of Policy Studies and the Political Science Department in the College of Arts & Sciences at Georgia State, and the Economics Department in the Faculty of Economics and the Political Science and International Relations Department in the Faculty of Political Science at Marmara University at the discretion of both parties. Marmara University exchange students enrolled at Georgia State may take coursework in the Andrew Young School of Policy Studies’ Economics Department or the College of Arts & Sciences’ Political Science Department, and Georgia State University exchange students enrolled at Marmara University may take coursework the Faculties of Economics and Political Science.

5. Student Exchange

A. Requirements for Students to Participate

Students who wish to participate in the Exchange Program will be screened for eligibility for admission by the Home University, which shall respect the admission requirements and enrollment constraints of the Host University. Students will be required to comply with the standard rules, regulations, and enrollment restrictions of the Host University in the selection of courses, including requirements of language proficiency, and health documentation. Marmara University students must submit immunization documentation, including but not limited to Measles, Mumps and Rubella or MMR, Tetanus, Diphtheria, Varicella, Hepatitis B for enrollment. Georgia State students will submit any required Marmara University health documentation.

Students must be proficient in the language of instruction for courses being taken at the Host University in order to participate. At Georgia State, the language of instruction is English, and at Marmara University the language of instruction is English. The Program Director from Marmara University will submit the 'English Proficiency Form for prospective J-1 Exchange Students taking courses at GSU. If the required interview was conducted in English by the GSU host professor, the form may be completed by that same GSU host professor. Otherwise, the form must be completed by an English Instructor at an academic institution or by an English Language School. The form will be provided by Georgia State University.

These language requirements apply only to the students and not to their spouses and dependents. Each Host University shall have final authority over decisions regarding admission of students to its courses.

B. Academic Counseling, Credits and Reports

The school, department or unit involved in this Agreement at each Home University will provide academic counseling to its own students to ensure that the courses taken at the Host University are acceptable with respect to its own degree programs. The Host University will supply the Home University with course descriptions and other pertinent materials/non-privileged information to assist in determining course equivalency. Students will carry a normal load of classes appropriate to full-time status. Georgia State students will register for a full course load with a minimum of 24 ECTS
credits (12 US semester credits) for undergraduates or 18 ECTS credits (9 US semester credits) for graduates each semester.

The exchange students must pursue the approved course of study for the agreed period. Course work undertaken by visiting students should be recognized as contributing to degree requirements at the Home Institution, but this remains at the discretion of the Home Institution. Georgia State students will receive GSU institutional credits under this Agreement. Marmara University students will register for a full course load with 30 ECTS credits for undergraduates for each semester. At the end of each semester or academic term, students will follow appropriate procedures at the Host University to ensure academic records/transcript from the Host University are sent to the Home University.

C. Student Responsibilities and Expenses

Unless otherwise indicated in an appendix hereto, students in this Exchange Program will be responsible for the following:

1. Payment of all student fees and tuition to the Home University. Tuition and fees to the Host University will be waived.

2. With the assistance of the Host University, obtaining the proper visas and other documents required by the government of the Host University, including any guaranty that they have the financial resources to meet all expenses*;

3. The costs of food, housing, international and local transportation, books, fees for class materials, and other educational and personal expenses;

4. Purchasing the required health/hospitalization/liability insurance, including repatriation, and medical evacuation for the time period of their involvement in the Exchange Program in order to meet governmental regulations, as well as the regulations of the Host and Home Universities, as set forth in sub-section 5F below;

5. Abiding by the same regulations and performance standards that pertain to other students at the Host University;

6. Notifying the appropriate exchange coordinator/director at the Host University by e-mail when traveling away from the city in which the Host University is located, and, to the best of their ability, providing emergency telephone numbers where they can be reached;

7. Submitting to criminal background checks and purchasing relevant insurance if they are participating in an internship at Host University;

8. Submitting any health or immunization records required by Host University; and

9. Submitting required reports about the Mevlana programme to Marmara Univeristy and or the Turkish Council of Higher Education

NOTE: *Mevlana Exchange Programme students may continue to receive other scholarships and grants from their home institutions / governments in addition to the Mevlana
D. Marmara University Responsibilities

1. Disburse scholarship funds to Mevlana exchange participants from Marmara University. The scholarship amount is determined by Council of Higher Education Executive Board according to the life standards in the United States (for Marmara University students going to Georgia State).

2. To disburse scholarship funds to Mevlana Exchange Participants from Georgia State. The scholarship amount is determined by Council of Higher Education Executive Board (for Georgia State University students going to Marmara University). The scholarship payments will be monthly paid on the bank accounts that are opened by exchange students at Marmara University.

3. Coordinate scholarship requirements for student exchange participants. Awards are distributed as follows. In terms of the scholarships that will be paid to the students, 70% of the scholarship amount is paid monthly. The remaining grant payment (%30) will be paid on the bank accounts of the students that succeeded courses and delivered final report according to the success rate of the student.

Note: The Mevlana scholarship covers the costs of food, housing, international and local transportation, books, fees for class materials, and other educational and personal expenses.

E. Visa Requirements

Each Host University will provide the necessary documentation (e.g., official letters of admission, immigration documents) for exchange students to obtain a visa to enter and study in the host country. This documentation enables the Home University to sponsor the students as part of this Agreement but does not commit the institution to any financial support. In order to produce this documentation, they will rely on the Home University communicating student information four to five months before the start of the Exchange Program. The Host University will update the Home University annually regarding the data and documentation required. It is each student's responsibility to obtain the appropriate visa, as required by the host country. Exchange students coming to GSU are required to obtain a J1 visa, and therefore must provide documentation of sufficient financial resources needed to study in the U.S. Forms and detailed information about this process will be provided by GSU's International Student & Scholar Services.

GSU students who are American citizens should possess a valid U.S. passport and entry clearance to enter Turkey. All GSU students who do not possess a U.S. Passport (including US lawful permanent residents and foreign nationals who study at Georgia State on an F-1 or J-1 visa) should follow the process for proper entry clearance required by Turkey for citizens of their home country. Students from Georgia State should obtain a Student Visa before they arrive in Turkey and get Residence Permit within a month after they arrive in Turkey.

F. Insurance Requirements for Students

Personal health, hospitalization and accident insurance, including a repatriation & medical evacuation plan, as well as liability coverage, is required for all students participating in this Exchange Program. Students who already have insurance should submit proof of such coverage to the Host University for approval before departing from their home countries. The Host University will assist
students in identifying available insurance options designed for international students, if necessary. Students from Marmara University who do not have appropriate insurance should obtain Georgia State's international students' insurance policy. Students from Georgia State should obtain Georgia State's study abroad insurance coverage.

G. Housing for Students

The Host University may offer advice to exchange students regarding accommodations, but it is the responsibility of the students to make living arrangements in the host country.

H. Employment

This agreement does not allow any type of employment of Marmara University or Georgia State students in the host country.

I. Compliance with Rules and Regulations

Exchange students will be subject to the rules and regulations of the Host University, and the laws and procedures of the state or canton in which the institution is located. The Host University will assume no responsibility for a student’s conduct or lack of compliance with any of the host country’s laws. Each institution reserves the right to dismiss any exchange student at any time for academic or personal misconduct in violation of established regulations provided, however that the Host University will, absent extenuating circumstances, attempt to consult with the Home University before implementing such action. The dismissal of a student shall not abrogate this Agreement, or arrangements regarding other students. No replacements will be sent to the Host Institution for students who do not complete the semester.

6. Academic Staff Exchange

A. Requirements for Participation

Academic Staff who wish to participate in the Exchange Program will be screened for eligibility by the Home University and approved by the Host University.

Academic Staff/researchers should be proficient in the language of the Host University in order to participate. At Georgia State, the language of instruction is English. At Marmara University, the language of instruction is English.

Each Host University shall have final authority over decisions regarding the acceptance of faculty and researchers from the Home University to participate in research, teaching or other activities.

B. Academic Staff/Researcher Responsibilities

Each academic staff member and researcher participating in this Exchange Program will be responsible for the following:

1. Payment of all expenses and fees that his or her Home or Host University has not agreed to pay;
2. With assistance from the Host University, and assistance from the Home University, obtaining proper visas and other documents required by the government of the Host University, including any guaranty that they have the financial resources to meet all expenses;

3. Purchasing the required health/hospitalization and liability insurance, including repatriation & medical evacuation coverage, for the time period of their involvement in the Exchange Program in order to meet governmental regulations, as well as the regulations of the Host and Home Universities, with any assistance offered by the Home University;

4. Abiding by the same regulations and performance standards that pertain to other academic staff and researchers at the Host University;

5. Submitting to criminal background checks, if necessary;

6. Submitting any health or immunization records required by Host University; and

7. Complying with the Home University’s Travel and Safety Guidance, including observing applicable local and federal export control regulations. Within the scope of Mevlana Exchange Programme, travel allowance is paid to incoming and outgoing academic staff, up to a maximum of $2,500.

C. Department/School/Unit Responsibilities

Participating institution units are responsible for identifying and arranging for a supervisory and reporting structure applicable to all visiting faculty and researchers participating in the Exchange Program.

D. Visa Requirements

Each Host University will provide the necessary documentation for exchange scholars to obtain a visa to enter the host country. In order to produce this documentation, they will rely on the Home University communicating scholar information three (3) to four (4) months before the start of the Exchange Program. The Host University will update the Home University annually regarding the data and documentation required. It is each academic staff’s responsibility to obtain the appropriate visa, as required by the host country. Exchange scholars coming to GSU are required to obtain a J1 visa, and therefore must provide documentation of sufficient financial resources. Forms and detailed information about this process will be provided by GSU’s International Student & Scholar Services.

GSU faculty who are American citizens must possess a valid U.S. passport and entry clearance to enter Turkey. All GSU faculty who do not possess a U.S. Passport (including US lawful permanent residents and other foreign nationals employed at Georgia State) must follow the process for proper entry clearance required by Turkey for citizens of their home country. International faculty may be required to provide evidence of sufficient financial resources as determined by the partner country.

E. Office Space and Support

Each Host University agrees to provide office space and appropriate administrative support for visiting faculty and researchers.
F. Compliance with Rules and Regulations

Exchange faculty will be subject to the rules and regulations of the Host Institution, and the laws and procedures of the state or canton in which the institution is located.

The Host Institution will assume no responsibility for a faculty/researcher’s conduct or lack of compliance with any of the host country’s laws. Each institution reserves the right to dismiss any exchange faculty or researcher at any time for academic or personal misconduct in violation of established regulations provided, however that the Host Institution will, absent extenuating circumstances, attempt to consult with the Home Institution before implementing such action. The dismissal of a scholar shall not abrogate this Agreement, or arrangements regarding other scholars. No replacements will be sent to the Host Institution for faculty or researchers who do not complete the semester.

7. Research

To the extent allowable by law, the parties may engage in joint research, conference participation, publication of research results and other research-related activity. The parties understand and agree that national laws regulating the export of technologies may prohibit participation by visiting students, faculty, and researchers on specific research projects in the host country. The parties further understand and agree to secure all University and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If exchange faculty, researchers or students participate in research funded by a third party sponsor, the parties agree that such research activities will abide by the terms of the sponsorship agreement. If exchange faculty, researchers or students receive third party confidential information for research purposes that was provided under a written nondisclosure or confidential disclosure agreement, the parties agree that the exchange faculty, researchers and students will be bound by the confidentiality and nondisclosure terms of such agreement.

Exchange faculty, researchers and students pledge to disclose any intellectual property developed as a result of joint research to both the Host and Home Institutions unless such disclosure is unlawful under the law of the Host Institution’s country. If valuable intellectual property is created as a result of joint research, ownership of such intellectual property shall be determined in accordance with the law of inventorship or authorship of the country in which the research occurred and the Host Institution’s policies. The parties agree that the Host Institution will evaluate the intellectual property, in consultation with the other party, to determine whether formal patent, copyright, or other protection is desirable.

8. Modification, Termination, Renewal of Agreement

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the parties in writing. Either party may terminate this Agreement by written notice submitted at least 90 days in advance of the next academic semester. Termination will not affect existing faculty or
students in the Exchange Program. Unless renewed by mutual written consent, this Agreement will conclude at the end of the specified academic term or year (as defined in section 2 above).

9. **Primary Contacts / Program Directors**

The Primary Contacts/Program Directors will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure the general welfare of program participants, ensure that necessary approvals are in place, and have administrative oversight of the program.

The primary contacts for the parties to this Agreement are the following:

<table>
<thead>
<tr>
<th>For Georgia State University</th>
<th>For Marmara University</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong> Kike Ehigiaro</td>
<td><strong>Name:</strong> H.Gökçen ÖCAL ÖZKAYA</td>
</tr>
<tr>
<td><strong>Title:</strong> Director, International Initiatives and Partnerships</td>
<td><strong>Title:</strong> Mevlana Exchange Program Coordinator</td>
</tr>
<tr>
<td></td>
<td><strong>Department:</strong> International Office</td>
</tr>
<tr>
<td><strong>Address:</strong> Georgia State University</td>
<td><strong>Address:</strong> Marmara University, Goztepe Campus, Faculty of Engineering, Building B, 7th Floor, 34722 Kadikoy, Istanbul/TURKEY</td>
</tr>
<tr>
<td>Ste. 410, Ten Park Place</td>
<td>Phone: +90 216 3452167</td>
</tr>
<tr>
<td>Atlanta, GA 30303</td>
<td>Fax: +90 216 3478714</td>
</tr>
<tr>
<td>Phone: +1-404-413-2532</td>
<td>E-mail: <a href="mailto:mevlana@marmara.edu.tr">mevlana@marmara.edu.tr</a></td>
</tr>
<tr>
<td>Fax: +1-404-413-2537</td>
<td><strong>Additional Contacts for this Program at Marmara University:</strong></td>
</tr>
<tr>
<td>E-mail: <a href="mailto:kehigiaro@gsu.edu">kehigiaro@gsu.edu</a></td>
<td><strong>Name:</strong> Mahmut TEKCE</td>
</tr>
<tr>
<td></td>
<td><strong>Title:</strong> Assoc.Prof. – Departmental Coordinator</td>
</tr>
<tr>
<td><strong>Additional Contacts for this Program at the department level at Georgia State University:</strong></td>
<td><strong>Department:</strong> Economics-Vice Dean</td>
</tr>
<tr>
<td><strong>Name:</strong> Shelby FROST</td>
<td><strong>Address:</strong> Marmara University, Goztepe Campus, Faculty of Economics 34722 Kadikoy, Istanbul/TURKEY</td>
</tr>
<tr>
<td><strong>Title:</strong> Clinical Assoc. Prof.</td>
<td>Phone:</td>
</tr>
<tr>
<td><strong>Department:</strong> Economics</td>
<td>Fax:</td>
</tr>
<tr>
<td><strong>Address:</strong> Andrew Young Sch. Of Policy Studies, 14 Marietta St. NE, Atlanta, GA 30303</td>
<td>E-mail: <a href="mailto:mtekce@marmara.edu.tr">mtekce@marmara.edu.tr</a></td>
</tr>
<tr>
<td>Phone: +1-404-413-0155</td>
<td><strong>Name:</strong> Semra CERİT MAZLUM</td>
</tr>
<tr>
<td>Fax: +1-404-413-0145</td>
<td><strong>Title:</strong> Assoc.Prof. Dr. – Departmental Coordinator</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:sfrost@gsu.edu">sfrost@gsu.edu</a></td>
<td><strong>Department:</strong> Political Science &amp; International Relations</td>
</tr>
<tr>
<td><strong>Name:</strong> To be determined</td>
<td><strong>Address:</strong> Marmara University, Anadolu Hisari Campus, Faculty of Political Science Istanbul/TURKEY</td>
</tr>
<tr>
<td><strong>Title:</strong></td>
<td>Phone:</td>
</tr>
<tr>
<td><strong>Department:</strong> Political Science</td>
<td>Fax:</td>
</tr>
<tr>
<td><strong>Address:</strong> College of Arts and Sciences</td>
<td>E-mail: <a href="mailto:scmazlum@marmara.edu.tr">scmazlum@marmara.edu.tr</a></td>
</tr>
</tbody>
</table>
WHEREFORE the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Board of Regents of the University
System of Georgia by and on behalf of Georgia State University

By: Mary Beth Walker
Dean-Andrew Young School of Policy Studies

Date: 11/10/2013

Marmara University

By: Prof. Dr. Sahmet BÜLBÜL
Dean-Faculty of Economics

Date: 12/11/2013

By: MaryAnn Romski
Acting Dean-College of Arts & Sciences

Date: 11/25/13

By: Prof. Dr. Recep BOZLAĞAN
Dean-Faculty of Political Sciences

Date: 12/11/2013
Georgia State University and Marmara University agree to initiate the Mevlana Exchange Program Implementation Agreement with this addition to section 3:

"The exchange program will permit students to study abroad at the host institution for one semester. When an institution is making up for a prior semester imbalance, however, a student may be permitted to study abroad for two semesters."

WHEREFORE the parties to this Addendum signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Board of Regents of the University
System of Georgia by and on behalf
of Georgia State University

By: ________________________________
Mary Beth Walker
Dean-Andrew Young School of Policy Studies

Date: ____________________________

By: ________________________________
Mary Ann Romski
Acting Dean-College of Arts & Sciences

Date: ____________________________

Marmara University

By: ________________________________
Prof. Dr. Şahamet BÜLBÜL
Dean-Faculty of Economics

Date: ____________________________

By: ________________________________
Prof. Dr. Recep BOZLAĞAN
Dean-Faculty of Political Sciences

Date: ____________________________
WHEREFORE the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Board of Regents of the University System of Georgia by and on behalf of Georgia State University

By: Mary Beth Walker
Dean-Andrew Young School of Policy Studies

Date: 11/20/2013

Marmara University

By: Prof. Dr. Sahmet BÜLBÜL
Dean-Faculty of Economics

Date: 12/11/2013

By: MaryAnn Romski
Acting Dean-College of Arts & Sciences

Date: 11/25/13

By: Prof. Dr. Recep BOZLAĞAN
Dean-Faculty of Political Sciences

Date: 13/11/2013