



AGREEMENT ON ACADEMIC EXCHANGE

Between

**BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
BY AND ON BEHALF OF GEORGIA STATE UNIVERSITY
AND ITS COLLEGE OF ARTS AND SCIENCES, ATLANTA, U.S.A.**

And

**GRADUATE SCHOOL OF HUMAN SCIENCES / SCHOOL OF HUMAN SCIENCES
OSAKA UNIVERSITY, OSAKA, JAPAN**

In order to improve the educational experiences and cultural understanding of their students and faculty, the Board of Regents of the University System of Georgia by and on behalf of Georgia State University and its College of Arts and Sciences' Department of Sociology, Atlanta, Georgia, United States of America ("Georgia State" or GSU) and Osaka University through its Graduate School of Human Sciences / School of Human Sciences, Osaka University, Osaka, Japan ("Osaka University" or "OU") agree to institute a student and faculty exchange in accordance with the terms and conditions set forth in this agreement ("Agreement"). Georgia State and Osaka University hereby agree as follows:

1. Description of Program

This Agreement is established to facilitate an exchange program at the partner institution for students, faculty and researchers from each institution (collectively, the "Exchange Program"). The student exchange program enables students from one university to take classes at the other university while working towards a degree at the university where he or she is formally enrolled (individually, the "Student Exchange") and to encourage faculty members and researchers from each university to visit the other university and engage in certain activities (individually, the "Faculty/Researcher Exchange").

For purposes of this Agreement, with respect to the Student Exchange, the term "Home University" shall mean the institution in which a student is formally enrolled as a degree candidate, and "Host University" shall mean the institution that has agreed to receive students from the Home University for a period of study.

With respect to the Faculty/Researcher Exchange, as used herein, "Home University" shall mean the university where the faculty member and/or researcher is normally employed, and "Host University" shall mean the university that the faculty member and/or researcher is visiting.

Both institutions agree to promote the following activities to enhance their education and academic research in the necessary fields:

- (1) Collaborative research, lectures, symposiums, etc., and the exchange of researchers pertaining thereto;
- (2) Exchange of information and materials in those fields, which are of interest to both institutions;

(3) Exchange of undergraduate students and graduate students, - enrollment of whom shall not exceed one year per participant.

2. Term and Academic Years

This agreement becomes effective on the date it is duly signed by representatives of both institutions. The term of the Agreement shall commence on the effective date and shall be in effect for five (5) years, unless earlier terminated by either party pursuant to Section 8 below. Notwithstanding anything to the contrary contained herein, the term of this Agreement shall not extend beyond one academic year if Georgia State and/or Osaka University assume any financial obligations by entering into this Agreement and, in no event shall the term of this Agreement extend beyond five academic years. The agreement is renewable for additional five-year terms upon the advance written agreement of both parties.

The academic year at Georgia State consists of two regular semesters: Fall semester which begins in August and runs through December, and Spring semester which begins in January and runs through May. In addition, there is an abbreviated Maymester and a Summer term. Students from Osaka University taking classes at Georgia State may participate during the Fall semester, the Spring semester, and the Summer Semester. The academic year at Osaka University consists of the Spring/Summer term which begins in April and runs through July; the Fall/Winter term begins in October and runs through January. Students from Georgia State taking classes at Osaka University will be allowed to participate during the Spring/Summer term or for the academic year.

3. Number of Students

Starting in Spring 2019 and continuing for each year during the term of this Agreement, the two institutions will exchange Undergraduate students and Graduate students on a one-for-one basis, based on reciprocal credit hours. Each academic year, the institutions will allocate two (2) positions for full-time exchange students. If an institution sends a student for the academic year, this counts for two semesters of that year's total. These maximum numbers may be amended in writing by both parties. *(Note: In general, the exchange should be undergraduate students for undergraduate students or graduate students for graduate students.)*

Both parties will endeavor to maintain an evenly balanced exchange during the term of this Agreement. However, if conditions exist which render such equity impossible during a particular semester; such imbalance shall be corrected in the subsequent available semester to restore balance. In no event shall an imbalance in the exchange be carried forward beyond one semester, nor should students currently enrolled in the program be removed to restore balance. The exchange balance will be monitored annually throughout the term of this Agreement by both institutions. Either party to this Agreement may refuse admission to the additional incoming students until the exchange balance is restored.

4. Units Involved in the Student Exchange

Participants in the program will be drawn from the College of Arts and Sciences at Georgia State, and the School of Human Sciences at Osaka University at the discretion of both parties. Exchange students enrolled at Georgia State may take coursework in the department of Sociology or any participating department within the College of Arts and Sciences, and exchange students enrolled at Osaka University may take coursework the department of Human Sciences.

5. Student Exchange

A. Student Participation Requirements

Students who wish to participate in the Exchange Program will be screened for eligibility for admission by the Home University, which shall respect the admission requirements and enrollment constraints of the

Host University. Students will be required to comply with the standard rules, regulations, and enrollment restrictions of the Host University in the selection of courses, including requirements of language proficiency and health documentation.

Students must be proficient in the language of instruction for courses being taken at the Host University to participate. At Georgia State, the language of instruction is English, and at Osaka University the language of instruction is English or Japanese. Students from Osaka University will be required to submit English language proficiency test scores appropriate for undergraduate/graduate admission. Students from Georgia State will not be required to demonstrate proficiency in Japanese. These language requirements apply only to the students and not to their spouses and dependents. Each Host University shall have final authority over decisions regarding admission of students to its courses.

B. Academic Counseling, Credits and Reports

The school, department or unit involved in this Agreement at each Home University will provide academic counseling to its own students to ensure that the courses taken at the Host University are acceptable with respect to its own degree programs. The Host University will supply the Home University with course descriptions and other pertinent materials to assist in determining course equivalency. Students will carry a normal load of classes appropriate to full-time status at the home institution.

The exchange students must pursue the approved course of study for the agreed period. Course work undertaken by visiting students should be recognized as contributing to degree requirements at the Home University, but this remains at the discretion of the Home University. Exchange students will receive transfer credits under this Agreement. At the end of each semester or academic term, students will follow appropriate procedures at the Host University to ensure academic records/transcript from the Host University are sent to the Home University.

C. Student Responsibilities and Expenses

The host institution shall waive application, enrollment and tuition fees for the exchange students. Students in this Exchange Program will be responsible for the following:

1. Payment of tuition to the Home University.
2. With the assistance of the Host University, obtain proper visas and other documents required by the government of the Host University, including any guaranty that they have the financial resources to meet all expenses;
3. The costs of food, housing, international and local transportation, books, fees for class materials, and other educational and personal expenses;
4. When provided by the Host University, payment of housing and board costs to the Host University by the published deadlines;
5. Purchasing the required health/hospitalization/liability insurance, including repatriation, for the period of their involvement in the Exchange Program to meet governmental regulations, as well as the regulations of the Host and Home Universities, as set forth in section 9 below;
6. Abiding by the same regulations and performance standards that pertain to other students at the Host University;
7. In compliance with the Family Educational Rights and Privacy Act (FERPA), requesting official transcripts to be sent by the Home University to the Host University.
8. Providing the appropriate exchange coordinator/director at the Host University emergency contact information; and
9. Submitting any health or immunization records required by Host University.

D. Visa Requirements

Each Host University will provide the necessary documentation (e.g., official letters of admission, immigration documents) for exchange students to obtain a visa to enter and study in the host country. This documentation enables the Home University to sponsor the students as part of this Agreement but does not commit the institution to any financial sponsorship. To produce this documentation, relevant units will rely on the Home University communicating student information four to five months before the start of the Exchange Program. The Host University will update the Home University annually regarding the data and documentation required. It is each student's responsibility to obtain the appropriate visa, as required by the host country. Exchange students coming to GSU are required to obtain a J-1 visa, and therefore must provide documentation of sufficient financial resources needed to study in the U.S. Forms and detailed information about this process will be provided by GSU's International Student & Scholar Services. Exchange students coming to OU are required to obtain the Student Visa, as required by Japan. Forms and detailed information about this process will be provided by the Office of International Exchange, Graduate School of Human Sciences, Osaka University.

E. Insurance Requirements

Personal health, hospitalization and accident insurance, including a repatriation & medical evacuation plan, as well as liability coverage, are required for all students participating in this Exchange Program. Students who already have insurance must submit proof of such coverage to the Host University for approval before departing from their home countries. The Host University will assist students in identifying available insurance options designed for international students, if necessary. Students from Osaka University who do not have appropriate insurance must obtain Georgia State's international students' insurance policy. Students from Georgia State must obtain Georgia State's mandatory study abroad insurance as primary coverage. Students from Osaka University must obtain Osaka University's mandatory study abroad insurance as primary coverage.

F. Housing

The Host University may offer advice to exchange students regarding accommodations, but it is the responsibility of the students to make living arrangements in the host country.

G. Employment

This agreement allows employment of Osaka University students and Georgia State students in the host country, subject to applicable law and regulations. Students will follow appropriate steps to obtain authorization of employment and will follow regulations of their student visas and host university.

H. Compliance with Rules and Regulations

Exchange students will be subject to the rules and regulations of the Host University, and the laws and procedures of the country and state or province in which the institution is located. The Host University will assume no responsibility for a student's conduct or lack of compliance with any of the host country's laws. If a student voluntarily withdraws or is dismissed for disciplinary reasons before the end of the Exchange Program, the program will be considered complete by the Host University with respect to that student. No replacements will be sent to the Host University for students who do not complete the Exchange Program. Furthermore, each Host University reserves the right to require a student to withdraw from the Program if the student's academic performance or personal misconduct warrants such action, provided, however, the Host University will, absent extenuating circumstances, attempt to consult with the Home University before implementing such action. The dismissal of a student shall not abrogate this Agreement, or arrangements regarding other students.

6. Faculty/Researcher Exchange

A. Faculty/Researcher Participation Requirements

Faculty and researchers who wish to participate in the Exchange Program will be screened for eligibility by the Home University and approved by the Host University.

Faculty and researchers should be proficient in the language of the Host University in order to participate. At Georgia State, the language of instruction is English, and faculty/researchers from Osaka University will be required to provide proof of proficiency in English. The language of instruction at Osaka University is English and Japanese and faculty/researchers from Georgia State will not be required to have proficiency in Japanese. Language requirements apply only to the faculty and researchers and not to their spouses and dependents.

Each Host University shall have final authority over decisions regarding the acceptance of faculty and researchers from the Home University to participate in research, teaching or other activities.

B. Faculty/Researcher Responsibilities

Each faculty member and researcher participating in this Exchange Program will be responsible for the following:

1. Payment of all expenses and fees that his or her Home University has not agreed to pay by published deadlines;
2. With assistance from the Host University, and any financial assistance from the Home University, obtaining proper visas and other documents required by the government of the Host University, including any guarantee that they have the financial resources to meet all expenses;
3. Purchasing the required health/hospitalization and liability insurance, including repatriation and medical evacuation coverage, for the time period of their involvement in the Exchange Program in order to meet governmental regulations, as well as the regulations of the Host and Home Universities, with any assistance offered by the Home University;
4. Abiding by the same regulations and performance standards that pertain to other faculty and researchers at the Host University;
5. Submitting to criminal background checks, if necessary;
6. Submitting any health or immunization records required by Host University and adhering to any procedures needed to adhere to the health regulations of the host country; and
7. Complying with the Home University's Travel and Safety Guidance, including observing applicable local and federal export control regulations.

C. Department/School/Unit Responsibilities

Participating institution units are responsible for identifying and arranging for a supervisory and reporting structure applicable to all visiting faculty and researchers participating in the Exchange Program.

D. Salaries and Expenses

The Home Institution through its respective college will pay the salary for any faculty/researchers who participate in this Exchange Program. Financial assistance in paying any other expenses for faculty and researchers while participating in this Exchange Program (such as transportation, health insurance, passport and visa fees, and housing) will be determined by the appropriate unit at the Home Institution.

E. Visa Requirements

Each Host University will provide the necessary documentation for exchange scholars to obtain a visa to enter the host country. In order to produce this documentation, they will rely on the Home University communicating scholar information three (3) to four (4) months before the start of the Exchange Program. The Host University will update the Home University annually regarding the data and documentation required. It is each faculty member's/researcher's responsibility to obtain the appropriate visa, as required

by the host country. Exchange scholars coming to Georgia State are required to obtain a J-1 visa, and therefore must provide documentation of sufficient financial resources. Forms and detailed information about this process will be provided by Georgia State's International Student & Scholar Services.

F. Office Space and Support

Each Host University agrees to provide office space and appropriate administrative support for visiting faculty and researchers.

G. Compliance with Rules and Regulations

Exchange faculty members/researchers will be subject to the rules and regulations of the Host Institution, and the laws and procedures of the country, state or province in which the institution is located.

The Host Institution will assume no responsibility for a faculty member's/researcher's conduct or lack of compliance with any of the host country's laws. If a faculty member/researcher voluntarily withdraws or is dismissed for disciplinary reasons before the end of the Exchange Program, the program will be considered completed by the Host University with respect to that faculty member/researcher. No replacements will be sent to the Host University for faculty members/researchers who do not complete the Exchange Program. Furthermore, each Host University reserves the right to require a faculty member/researcher to withdraw from the Program if the faculty member's/researcher's academic performance or personal misconduct warrants such action, provided, however, the Host University will, absent extenuating circumstances, attempt to consult with the Home University before implementing such action. The dismissal of a faculty member/researcher shall not abrogate this Agreement, or the arrangements regarding other faculty members/researchers.

7. Research

To the extent allowable by law, the parties may engage in joint research, conference participation, publication of research results and other research-related activity. The parties understand and agree that certain research sponsors may limit participation on specific research projects. The parties further understand and agree to secure all Institutional and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If exchange faculty, researchers or students participate in research funded by a third-party sponsor, the parties agree that such research activities will abide by the terms of the sponsorship agreement. Students are required to disclose any intellectual property developed as a result of joint research to both Georgia State and Osaka University, subject to applicable law.

7. Travel Advisory Policy

Georgia State's Travel Advisory Policy governs international travel by Georgia State students, faculty and staff and may affect the ability of Georgia State to participate in the Program. Travel must be approved by specified Georgia State administrators.

8. Modification, Termination, Renewal of Agreement

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the parties in writing. Either party may terminate this Agreement by written notice submitted at least 90 days in advance of the next academic semester. Termination will not affect existing or approved students in the Exchange Program. Unless renewed by mutual written consent, this Agreement will conclude at the end of the specified academic term or year as defined in section 2 above.

Specific matters pertaining to the implementation of the exchanges between both institutions shall be negotiated and agreed upon between parties concerned in each specific case and may be stipulated in writing.

9. Export Control Laws and Regulations

Both institutions agree to adhere to and comply with applicable export control laws and regulations.

10. Primary Contacts / Program Directors

The Primary Contacts/ Program Directors will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure that necessary approvals are in place, and have administrative oversight of the program. The primary contacts for the parties to this Agreement are the following:

For Georgia State University

Name: Jung Ha Kim

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For Osaka University

Name: Saori Yasumoto

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WHEREFORE the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

**Board of Regents of the University
System of Georgia by and on behalf
of Georgia State University and its
College of Arts and Sciences**

**The Graduate School/School of Human Sciences at
Osaka University**

By: 
Sara T. Rosen
Dean of the College of Arts and Sciences

By: 
Akira Kawabata
Dean of the Graduate School/School of Human Sciences

Date: 30 Nov, 2018

Date: 26 Dec, 2018