RENEWAL OF EDUCATIONAL EXCHANGE AGREEMENT

between

PÄDAGOGISCHE HOCHSCHULE ZÜRICH,
ZURICH, SWITZERLAND

and

BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA BY AND ON BEHALF OF GEORGIA STATE UNIVERSITY, ATLANTA, GEORGIA, UNITED STATES OF AMERICA

Board of Regents of the University System of Georgia by and on behalf of Georgia State University (and its College of Education), (herein "GSUCOE"), and the Pädagogische Hochschule Zürich (Zurich University of Teacher Education) (herein "PH Zurich"), recognizing the benefits to be gained by both institutions through an exchange program aimed at promoting scholarly activities and multi-cultural understanding, agree to encourage the following within the interests and abilities of each institution: the exchange of information necessary for educational and research activities; the encouragement of educational and research activities involving the other institution; and the interchange of students and academic staff.

The following are mutually approved:

1. Applicability

This agreement is established to allow student and staff exchange at the partner institution in the field of teacher education.

2. Faculty and Staff Exchanges

Visits of faculty members will be encouraged in both directions for: short familiarization periods undertaken in conjunction with other activities; visits of longer duration in connection with joint research or supervision or participation in the teaching activity of the host institutions; visits of a year or more during which collaborative research and teaching can be pursued more fully by the visitor. The conditions of faculty exchanges will be agreed upon individually in a separate agreement, taking into account the policies of both institutions and the availability of funds and facilities.

3. Number and Period of Student Exchange

In the fall and spring of each year and for a maximum of two semesters each, the two institutions will exchange up to 4 (8 SS) undergraduate students per year. The unit of calculation is students per semester, and one student a year = 2 student-semesters (SS). The number of students from each
institution participating in the exchange will not necessarily be equal in any given year. However, it is
the intention that a balance of incoming and outgoing students will be maintained over the term of this
Agreement. The exchange may include course work at the host institution and/or teaching practice
placements.

4. Acceptance of Students

The host institution agrees to accept students nominated by the other institution without further
selection procedures. The host institution reserves the right to exclude exchange students from
oversubscribed or self-funded courses.

To participate in the Exchange Program, GSU students must apply to the Director of International
Programs in the College of Education. PH Zurich students must apply to the International Office at the
PH Zurich. Each institution will be fully responsible for selecting their students to participate in the
exchange program.

The official language of the exchange will be English.

Criteria to be used in selecting students will include:

A) Full-time equivalent status in good academic standing at the home institution in a teacher
education program.

B) Demonstration of appropriate levels of written and verbal fluency in the language of instruction
and/or teaching. Students from PH Zurich must take either the computer-based TOEFL (CBT) or
the iBT (internet-based TOEFL) or provide an equivalent language certificate, e.g. the First
Certificate in English of Cambridge University. GSU international students are expected to
receive a minimum TOEFL CBT score of 250 and a score of 5 on the TOEFL essay or a
minimum composite TOEFL iBT score of 80, with a Writing score of at least 22 and Speaking
score of at least 24. Final decisions will be made between the two exchange co-ordinators of
the exchange programs.

C) Student's capacity for successful intercultural integration as judged by interviews with the
co-ordinators of the exchange program.

Applications and the academic records of students selected from PH Zurich for participation in the
Exchange Program will be forwarded to the Director of International Programs in the College of
Education at Georgia State University by PH Zurich. Applications and academic records of
students selected from the College of Education at Georgia State University for participation in the
Exchange Program will be forwarded to the co-ordinator of the exchange program at PH Zurich by
the College of Education at Georgia State University.

The host institution may provide assistance in finding a language course for participants but no financial
assistance. The home institution shall provide notification of the names and addresses of its
applicants at least four months before the start of the relevant exchange period. This will facilitate
admission and the issuance of supporting immigration documentation for necessary visa
applications. The completed application forms and other relevant documents will be sent to the host
institute's international office / exchange co-ordinator before the relevant application deadlines.

5. Academic Status

All students will remain enrolled as regular degree candidates at the home institution and will not be
enrolled as candidates for degrees at the host institution. Participating students are expected to
return to their home institution to complete their degree. Participation in the exchange does not
constitute a basis for later admission as a regular student at the host institution.
6. Tuition Fees and Expenses

Students participating in the exchange will register and pay tuition and fees at their home institution. Tuition and fees will be waived at the host institution. Students will also be responsible for personal health, hospitalization and accident insurance coverage.

Neither institution is responsible for any expenses incurred by participating students including travel, accommodation, medical care, insurance and all other costs associated with attendance at the host institution.

The usual campus facilities will be available to exchange students on the same conditions and, where applicable, at the same incidental fees as for domestic students. Miscellaneous fees for special courses, material, fieldwork courses, books, etc. will be the responsibility of each participant.

Neither institution will charge students an application fee.

7. Insurance, Other Expenses, and Other Requirements

A. Students will be responsible for personal health, hospitalization and accident insurance coverage. PH Zurich students who do not already have appropriate insurance must obtain Georgia State's international students' insurance policy. Health insurance waivers may be given to students who have equivalent or better insurance coverage than that provided by Georgia State University. GSU students must obtain Georgia State's mandatory study abroad insurance. For international students staying in Switzerland for more than three months, health insurance is compulsory by the law. Georgia State students can only be exempt from this rule if their insurance company or health insurance organization proves an equivalent insurance cover for any costs which they may incur in Switzerland by signing the relevant documents provided by the Swiss health authorities. PH Zurich does not offer any international medical insurance.

B. Georgia State University students on this Exchange Program are subject to the university's Crisis Prevention and Management Policy. The exchange co-ordinator should therefore notify the Study Abroad Programs office at least 3 months prior to students' departure in order to ensure the completion of mandated pre-departure crisis prevention documentation and processes.

C. PH Zurich students must submit the required immunization documentation (Measles, Mumps and Rubella or MMR, Tetanus-Diphtheria, Varicella, Hepatitis B) for enrollment at Georgia State. Georgia State students will submit any required Swiss health documentation.

D. PH Zurich students who will be participating in an internship in Georgia schools must agree to a criminal background check as mandated by Georgia law. The same applies to Georgia State University students participating in an internship in Swiss schools.

E. Georgia State students will pay for their own travel between home and Zurich, personal travel, food, housing, personal expenses, and school expenses. Georgia State University students must notify the PH Zurich exchange co-ordinator by e-mail when travelling away from Zurich, and, to the best of their ability, they will provide emergency telephone numbers where they can be reached. These also apply to PH Zurich students coming to Atlanta.

8. Visa Requirements

A. PH Zurich student data and documentation will be provided by the College of Education to Georgia State's Office of International Student and Scholar Services to enable them to obtain a J-1 visa. Documentation of sufficient financial resources for one term of graduate study in
the United States is also required; (the 2011 figure from the Office of International Student and Scholar Services is $1,315.00 a month). Forms will be provided by Georgia State.

B. The above information must be received at Georgia State approximately three (3) to four (4) months preceding the international student/scholar’s arrival to the U.S. This documentation enables Georgia State to sponsor the students as part of the agreement but does not commit Georgia State to any financial sponsorship.

C. Georgia State students who are American citizens must possess a valid U.S. passport and entry clearance to enter Switzerland. All Georgia State students who do not possess a U.S. Passport (including permanent US residents and foreign nationals who study at Georgia State on a F-1 or J-1 visa) must follow the process for proper entry clearance required by Switzerland for citizens of their home country. International students are required to provide evidence of sufficient financial resources upon registration at the local authorities in Switzerland if they stay in Switzerland for more than three months.

9. Accommodation

The host institution shall not be responsible for providing accommodation for visiting students and staff but will offer advice and assistance in finding accommodation for the period of exchange. The Georgia State Housing Office will provide PH Zurich students information about university housing. PH Zurich students are responsible for negotiating leasing agreements with Georgia State Housing Office as appropriate. Housing space at Georgia State is limited and available on a first-come, first-serve basis. PH Zurich students will be eligible for The University Commons on-campus housing accommodations. PH Zurich students must complete the application process at least 4 months preceding their arrival at Georgia State. Students who wish to live in Georgia State housing should complete the application process as early as possible.

10. Recognition of Academic Achievement

Credits for work undertaken by visiting students should be recognized as contributing to degree requirements at the home institution, but this remains at the discretion of the home institutions. Georgia State University students will receive institutional credits under this agreement.

At the end of each semester or academic term, academic transcripts are updated after the formal grading and academic standing processes are complete. The official transcript includes academic program data as well as courses taken, credit hours earned, and final grades. At Georgia State University, transcript requests are ordered online by the student and can be ordered any time after the formal grading process has been complete. Students can receive the copy in person or request that it be mailed through the United States Postal Service.

11. Compliance with Rules and Regulations

Exchange students will be subject to the rules and regulations of the host Institution, and the laws and procedures of the state or canton in which the institution is located. The exchange students must pursue the approved course of study for the agreed period.

The host Institution will assume no responsibility for a student’s conduct or lack of compliance with any of the host country’s laws. Each institution reserves the right to dismiss any exchange student at any time for academic or personal misconduct in violation of established regulations provided, however that the host Institution will, absent extenuating circumstances, attempt to consult with the Home Institution before implementing such action. The dismissal of a student shall not abrogate this Agreement, or the arrangements regarding other students. If a student voluntarily withdraws or is dismissed for disciplinary reasons before the end of the Exchange Program, the program will be
considered complete by the host university with respect to that student. No replacements will be sent to the host university for students who do not complete the Exchange Program.

12. Exchange Co-ordinator

Each institution agrees to appoint one or several exchange co-ordinators to ensure that the terms of this exchange agreement are carried out. The co-ordinators will serve as the contact persons on campus, being responsible for arrangements associated with visits, ensuring that necessary approvals are in place and the general welfare of the exchange students. The primary coordinators for this agreement are: John E. Kesner for Georgia State University and Friederike Hoch for PH Zurich. Appendix A contains contact information for these and other coordinators. Changes to this list will be communicated in writing.

13. Duration and Amendment of Agreement

This agreement shall be in effect for five years from the date of its signing. The agreement may be amended, and/or extended by written mutual consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party, provided such request is made at least six months before termination is to become effective. At the end of the third year an assessment will be made of the usefulness and value of the exchange. At that time the agreement may be extended, amended or terminated. Any termination of this agreement must take into account the rights of students already participating or accepted for an exchange to complete their stay.

For conditions of the exchange not covered by this agreement, or for problems that arise during the course of the exchange program, both parties agree to refrain from unilateral action and to consult and negotiate mutually acceptable decisions.

14. Equal Opportunity

Both parties to this Agreement subscribe to a policy of equal opportunity, and will not discriminate on the basis of race, color, gender, age, ethnicity, religion, national origin, or disability.
This agreement takes effect on the date it is executed on behalf of both institutions.

Board of Regents of the University System of Georgia by and on behalf Of Georgia State University

[Signature]
Dr. Mark P. Becker
President

22 July 2011
Date

[Signature]
Randy Kamphaus
Dean, College of Education

15 July 2011
Date

Pädagogische Hochschule Zürich

[Signature]
Prof. Dr. Walter Bircher
President

24 August 2012
Date

[Signature]
Prof. Dr. Hans-Jürg Keller
Vice-President, Initial Teacher Education

10 August 2011
Date
ANNEX A – EXCHANGE CO-ORDINATORS

Georgia State University, College of Education:

Address: Georgia State University
        College of Education
        Department of Early Childhood Education
        Box 3978, Atlanta, GA 30303-3083, U.S.A.
        www.education.gsu.edu

Exchange co-ordinator: John E. Kesner (address above)
                        Associate Professor, Early Childhood Education
                        Phone: +1 404 413 8245
                        Fax: +1 404 413 8023
                        Email: jkesner@gsu.edu

Incoming student contact: Ms. Yunkyung Chang-Hoffman
                          International Programs Coordinator
                          Georgia State University
                          College of Education, Office of the Dean
                          30 Pryor Street, Suite #1020, Atlanta, GA 30303, U.S.A.
                          Phone: +1 404 413 8128
                          Fax: +1 404 413 8103
                          Email: ykhoffman@gsu.edu

Outgoing student contact: John E. Kesner

Date: ____________________________

Pädagogische Hochschule Zürich:

Address: Pädagogische Hochschule Zürich
         International Office
         Hirschengraben 28, CH-8090 Zurich, Switzerland
         Phone: +41 (0)43 305 6540
         Fax: +41 (0)43 305 6501
         Email: internationaloffice@phzh.ch
         www.phzh.ch/international

Exchange co-ordinator: Friederike Hoch
                        International Relations Manager
                        friederike.hoch@phzh.ch

Incoming student contact: Daniela Meier
                         Exchange Coordinator
                         daniela.meier@phzh.ch

Outgoing student contact: Barbara Nafzger
                         Exchange Coordinator
                         barbara.nafzger@phzh.ch

Date: ____________________________

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