AGREEMENT FOR AN UNDERGRADUATE SUMMER PROGRAM

Between

BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
BY AND ON BEHALF OF
GEORGIA STATE UNIVERSITY
ATLANTA,
UNITED STATES OF AMERICA
AND
TAIPEI MEDICAL UNIVERSITY
TAIPEI, TAIWAN, REPUBLIC OF CHINA

In order to improve the educational experiences and cultural understanding of their students, the Board of Regents of the University System of Georgia by and on behalf of Georgia State University, Atlanta, Georgia, United States of America ("Georgia State") and Taipei Medical University ("TMU") agree to collaborate on a Summer Program according to the terms and conditions in this agreement ("Agreement").

Both universities enter into this agreement for a Summer Program where Georgia State will provide an academic experience for TMU undergraduate students, preferably in their senior years, during Georgia State's Summer Semester. The Summer Program is available annually to TMU students starting in the summer of 2015. The goal of this program is to expose TMU students to an English-medium academic environment and to facilitate short-term cross-cultural immersion. This program will also encourage cross-cultural and global perspectives for participating Georgia State students and motivate them to join a study-abroad program led by Georgia State faculty and hosted by TMU in the future.

Georgia State and TMU both subscribe to the statement of principles and procedures given below and to the terms of agreement regarding the responsibilities that each institution undertakes as part of this program. This agreement is based on a spirit of cooperation and mutual benefits to both parties.

Georgia State and TMU hereby agree to the following:
1. Description of Program

The Summer Program for TMU students is a non-degree four (4)-week intensive short-term program embedded in Georgia State's regular summer semester. Up to [20] students from TMU will attend Georgia State each summer to take one pre-selected 3-credit hour course between early July and early August. The 2015 program dates are from July 1st to August 1st. Participating TMU students under advisement of their home institution will be admitted to Georgia State for the summer semester and will be pre-registered by the Registrar's office. Students' admission fees and out-of-state tuition will be waived. The course will be a regular Georgia State course condensed from 7 weeks to 4 weeks to accommodate the TMU participants.

2. Term and Academic Years

This agreement becomes effective on the date it is duly signed by representatives of both institutions. The term of the Agreement shall commence on the effective date and shall be in effect for five (5) years, unless earlier terminated by either party pursuant to section 13 below. The agreement is renewable for additional five-year terms upon the advance written agreement of both parties and the availability of out-of-state tuition waivers.

This is a summer-semester-only program; therefore TMU students taking classes at Georgia State will be allowed to participate only during the Summer Semester.

3. Summer Courses

Course offerings for the Summer Program will be determined annually by Georgia State and presented to TMU in advance of TMU students coming in order to facilitate pre-registration. TMU students will select this 3-credit hour course designed and presented to TMU. Participants may also select an approved course from available Georgia State Summer Institute courses, subject to availability.

4. Requirements for Participation

TMU students who wish to participate in the Summer Program will be screened for eligibility for admission by TMU and Georgia State. Students will be required to comply with the standard rules, regulations, and enrollment restrictions at Georgia State in the selection of offered courses, including requirements of language proficiency, and at Georgia State, health documentation. TMU students must submit immunization documentation, including but not limited to Measles, Mumps and Rubella or MMR, Tetanus, Diphtheria, Varicella, and Hepatitis B for enrollment. TMU students must provide their own medical insurance. Georgia State will assist students in completing and submitting a health insurance waiver form in order to opt out of Georgia State's mandatory student health insurance plan.

Georgia State students wishing to participate in this program may register for an approved course or for one on the list of Summer Institute Courses. They will pay in-state tuition and fees and will be registered in the Georgia State "Banner" registration system.
5. **Academic Counseling, Credits and Reports**

TMU, in collaboration with participating Georgia State colleges, will provide academic counseling to TMU students to ensure that the courses taken at Georgia State are acceptable with respect to its own degree programs. Georgia State will supply TMU with course descriptions and other pertinent materials/non-privileged information to assist in determining course equivalency. Students will carry a course load of one 3-hour class appropriate to the status for international visiting students. Students who are approved to register for a Summer Institute course may take classes with Georgia State students who are registered for the same course.

Participating students must pursue the approved course of study for the agreed period. Course work undertaken by participating students should be recognized as contributing to degree requirements at TMU, but this remains at the discretion of TMU. TMU students will receive transfer credits on this program.

At the end of the Summer Program, official transcripts, including academic program data as well as courses taken, credit hours earned, and final grades, will be issued to participating TMU students who must order them online prior to their departure for Taiwan. The transcripts will be mailed after the formal grading and academic standing processes are complete.

6. **Program Cost**

The fee rate for TMU's Summer Program participants is detailed in Appendix A. It includes a one-time charge that includes tuition and fees, housing, and a program fee that covers special fees for services related to hosting the students and making the experience a meaningful one. TMU is responsible for collecting the fees from its participating students and sending to Georgia State the negotiated costs. Payments will be wired to the Office of International Initiatives' Agency Account for processing. Details of this account will be shared with TMU at least 8 weeks prior to the students' arrival at Georgia State to facilitate transfer of funds.

7. **Institutional and Participants' Responsibilities**

TMU will be responsible for:

1. Selecting participating students and ensuring they meet Georgia State and TMU requirements;
2. Payment of all student fees, tuition and service charges including a program fee for interested students (see appendix A for the 2015 amounts to be remitted). TMU must also submit to Georgia State a Sponsored Billing Form. Annual costs are subject to change; Georgia State and TMU will therefore negotiate program costs in the fall preceding program start dates. Payment for all students must be transferred at least 8 weeks prior to the start of the program;
3. Assisting their students, with support from Georgia State, in obtaining the proper visas and associated documents required by the U.S. government, including any guarantee that the participating students have the financial resources to meet all expenses.

TMU students will be responsible for:

4. The costs of food, laundry, international and local transportation beyond what is covered by the Summer Program fee, international and local phone calls, books and
other educational and personal expenses;
5. Travel expenses and other incidental program expenses during this program;
6. Adequate medical insurance coverage while at Georgia State;
7. Abiding by the same regulations and performance standards that pertain to other students at the Host University; and
8. Notifying the appointed Georgia State Summer Program’s program director /coordinator by e-mail when traveling outside Atlanta, and, to the best of their ability, providing emergency telephone numbers where they can be reached.

Georgia State will be responsible for:

9. Negotiating and facilitating payment of tuition and fees for TMU participants at the in-state rate;
10. Negotiating and facilitating Housing in one of Georgia State’s on-campus facilities at a negotiated summer rate to be confirmed annually;
11. Coordinating the arrival, departure, and cultural excursions for TMU students.
   Georgia State’s International Student and Scholar Services (ISSS) will organize orientation for TMU students upon arrival; and
12. Issuing Panthercards to facilitate access to relevant buildings and services.

8. Visa Requirements

The Georgia State contact person/program director will forward all necessary TMU student’s data to Georgia State’s International Student & Scholar Services office to enable the issuance of DS-2019 to TMU students to apply for J-1 visas. Documentation of sufficient financial resources in the United States is required. Forms will be provided by Georgia State.

The above information must be received at Georgia State approximately three (3) to four (4) months (or as soon as possible) preceding TMU students’ arrival to the U.S.

9. Housing

Upon arrival, Georgia State University Housing will provide TMU students access to pre-assigned rooms and provide information on meals, services and other pertinent information. The Office of International Initiatives is responsible for negotiating summer housing contracts with the Georgia State Housing Office as appropriate. To facilitate room assignments, information that confirms details of participating students (including their names, gender and ages) must be submitted to the Office of International Initiatives 4-6 weeks prior to the students’ arrival in the US.

10. Compliance with Rules and Regulations

Summer Program students will be subject to the same rules and regulations as other Georgia State students. In addition, they will be expected to comply with the laws and procedures of the State of Georgia and the United States. Georgia State will assume no responsibility for a student’s conduct or lack of compliance with any U.S. laws. Georgia State reserves the right to dismiss any Summer Program student at any time for academic or personal misconduct in violation of established regulations provided, however that absent extenuating circumstances, Georgia State will attempt to consult with TMU before implementing such action.
11. Research

To the extent allowable by law, TMU students may engage in research and other research-related activity. TMU students who participate in labs must be provided orientation to understand the operational and safety protocols of Georgia State. Georgia State and TMU participants must be aware that national laws regulating the export of technologies may prohibit participation by TMU students from specific research projects at Georgia State University.

12. Equal Opportunity

Both parties to this Agreement subscribe to a policy of equal opportunity, and will not discriminate on the basis of race, color, gender, age, ethnicity, religion, national origin, or disability.

13. Modification, Termination, Renewal of Agreement

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the parties in writing. Either party may terminate this Agreement by written notice submitted at least 120 days in advance of the next summer session. Unless renewed by mutual written consent, this Agreement will conclude at the end of the specified academic term or year as defined in section 2 above.

14. Primary Contacts / Program Directors

The Primary Contacts / Program Directors will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure the general welfare of program participants, ensure that necessary approvals are in place, and have administrative oversight of the program.

The primary contacts for the parties to this Agreement are the following:

For Georgia State University  
Name: Phang C. Tai  
Title: Regents' Professor  
Department: Biology  
Address: 490 Petit Science Center (PSC)  
100 Piedmont Ave.  
Atlanta, GA 30303  
Phone: (404) 413-5303  
E-mail: biopct@gsu.edu

For Taipei Medical University  
Name: Nai-Wen Kuo, Ph.D, M.P.H.  
Title: Dean  
Department: International Affairs  
Address: No 250 Wu Xin Street, Taipei City 11031, Taiwan R.O.C.  
Phone: +886 (2) 2736 1661 #2693  
E-mail: nwkuo@tmu.edu.tw
WHEREFORE the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Board of Regents of the University
System of Georgia by and on behalf
of Georgia State University

Taipei Medical University

By: Mark P. Becker
President

By: Yun Yen
President

Date: 5-4-15

Date: 5-4-2015