



PROGRAM-SPECIFIC AGREEMENT FOR A DUAL PHD PROGRAM

Between

**BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
BY AND ON BEHALF OF GEORGIA STATE UNIVERSITY
AND ITS COLLEGE OF ARTS AND SCIENCES
ATLANTA, U.S.A.**

And

**UNIVERSITE PARIS-SACLAY
SAINT AUBIN, FRANCE**

The Board of Regents of the University System of Georgia by and on behalf of Georgia State University and its College of Arts and Sciences, hereafter referred to as “Georgia State”, located at 33, Gilmer Street SE Atlanta, Georgia, United States of America, represented by its Dean, **Sara ROSEN**,

And

Université Paris-Saclay, hereafter referred to as “UPSaclay”, a community of institutions and universities¹ of French public law, located at Espace Technologique, Immeuble Discovery, route de l’Orme aux Merisiers, 91190, Saint Aubin, France, and represented by its President, **Gilles BLOCH**,

Which shall hereinafter be collectively referred to as the “Parties” and individually as a “Party”,

Whereas:

In order to improve the educational experiences and cultural understanding of their students and faculty, the Parties agree to establish a Dual PhD Program (“Program”) in accordance with the terms and conditions set forth in this agreement (“Agreement”).

¹ Higher Education and Research Consortium of academic partners recognized as leading institutions in their respective fields, that are CentraleSupélec (C.S.), l’Ecole des Hautes Etudes Commerciales (HEC), l’Ecole Normale Supérieure de Paris-Saclay (ENS Paris-Saclay), l’Ecole Nationale Supérieure des Techniques Avancées (ENSTA ParisTech), l’Ecole Polytechnique (l’X), le Groupe des écoles nationales d’économie et statistiques (ENSAE ParisTech), l’institut Mines Télécom (Télécom SudParis et Télécom ParisTech), l’Institut d’Optique Graduate School (IOGS), l’Institut des sciences et industries du vivant et de l’environnement (AgroParistech), l’Université Paris-Sud (UPSud) et l’Université Versailles St-Quentin en Yvelines (UVSQ), le Centre National de la Recherche Scientifique (CNRS), le Commissariat à l’énergie atomique et aux énergies alternatives (CEA), l’Institut des Hautes Etudes Scientifiques (IHES), l’Institut National de la Recherche Agronomique (INRA), l’Institut national de la santé et de la recherche médicale (Inserm), l’Institut national de recherche en informatique et automatique (INRIA), l’Office national d’études et de recherche aérospatiales (ONERA).

This Agreement is in accordance with the desires of both institutions to encourage partnerships within the international academic community.

This Agreement defines a general framework for each of the Dual PhD that will be performed between Georgia State and UPSaclay on an individual basis. For each Dual PhD or “Co-Tutelle”, an individual agreement will be signed by Georgia State University and UPSaclay.

Pursuant to the United States and French legal frames ² concerning Dual PhD programs, Georgia State and UPSaclay hereby agree to the following:

1. Description of Program

Students completing this Program will earn a doctoral degree in English Literary Studies from Georgia State and a doctoral degree in English and Anglo-Saxon Language and Literature (“Doctorat de Langues et littératures anglaises et anglo-saxonnes”) from UPSaclay.

Participants in the Dual Degree Program (PhD) are expected to complete their Georgia State or UPSaclay coursework within a three (3)-year timeframe [for Georgia State students, also sitting for their PhD comprehensives (written and oral) by the end of their third year]. Students must follow the degree requirements as outlined in the University Catalog at the time of matriculation. Following the conferral of all required coursework, they will seek approval of their dissertation proposal by their co-directors at Georgia State and UPSaclay. The final semesters will be spent writing their dissertation under the co-supervision of their co-directors at either institution, given the minimum residency requirements are met.

For the duration of the work, the Doctoral Candidate will follow, after agreement of both Parties according to Appendix A or Appendix B, a doctoral training program provided by the Doctoral School Sciences de l’Homme et de la Société of UPSaclay and/or Georgia State’s Department of English within the College of Arts and Sciences. This training program includes professionalization seminars at Georgia State and doctoral training modules at UPSaclay. A minimum of one third of the total credit hours must be taken in residence at Georgia State. Dissertation credit hours will count towards residence hours for UPSaclay students studying at Georgia State.

The defense will take place once, via video-teleconferencing at one of the two institutions, as established on an individual basis in a Co-Tutelle Agreement for each student. Further details on dissertation requirements (including language), descriptions of processes, committee personnel and responsibilities, timelines, defense protocols, and notifications are to be captured in the individual Co-Tutelle Agreement for each student. Under no circumstances may any provision of the Co-Tutelle conflict with any terms set forth in this Program Specific Agreement; if there is a conflict, the terms of this PSA will control.

2. Term and Academic Years

This Agreement becomes effective on the date it is duly signed by representatives of both Parties. The term of the Agreement shall commence on the effective date and shall be in effect for five (5) years, unless earlier terminated by either party pursuant to Section 16

² Ministerial orders of January 13, 2005 and May 25, 2016 issued by the French Ministry of National Education, Higher Education and Research on international Co-Tutelle PhD.

below. Notwithstanding anything to the contrary contained herein, the term of this Agreement shall not extend beyond one academic year if Georgia State or UPSaclay assume any financial obligations by entering into this Agreement and, in no event shall the term of this Agreement extend beyond five academic years. This Agreement may be renewed for additional academic years or five year renewal terms, as applicable, upon the advance written agreement of both Parties.

The academic year at Georgia State consists of two regular semesters: the Fall semester begins in August and ends in mid-December and the Spring semester begins in January and runs into May. In addition, there is a Summer semester and an abbreviated Maymester. Students from UPSaclay will participate during any semester, but examinations are not offered in the Summer. The academic year at UPSaclay consists of two regular semesters: the first semester begins in September and ends in January and the second begins in January and ends in June. Students from Georgia State taking classes at UPSaclay will participate during any semester.

The time foreseen for a student to complete the coursework and thesis work (including defense) should not exceed ten (10) years, from the first date of registration for the doctorate. The coursework should be completed in the first three (3) years. The time for preparation of the thesis can, where necessary, be extended for a maximum of one (1) year at a time for a maximum of two (2) years. In such case, an exemption should be requested to both Thesis Co-Directors and to both doctoral school directors and captured in a renewal Co-Tutelle Agreement.

3. Tuition and Fees

- A. To qualify for the dual PhD degree, the Doctoral student will pay tuition and mandatory fees for each academic year to only the institution where they are residing. The first three (3) years will be paid for and completed at the originating institution. The alternating calendar for the thesis portion of the program is detailed in the respective Co-Tutelle Agreements for each student;
- B. Financial assistance (such as fellowships, graduate assistantships, etc.) for the PhD Dual Degree will be determined on an individual basis upon the availability of funds and established in the Co-Tutelle Agreement;
- C. While students are at UPSaclay, the continuous enrollment policy, along with applicable tuition and fees, will be waived as the students will be working primarily with UPSaclay faculty. However, students must be enrolled at Georgia State and pay for the appropriate number of credit hours during the semester of their dissertation defense and graduation.

4. Number of Doctoral Students

It is anticipated that a total of one (1) to four (4) Doctoral students will be participating at any given time. This agreement does not require reciprocity, as Georgia State and UPSaclay will accept only qualified applicants.

5. Units Involved in Dual PhD Program

Participants in the program will be drawn from the Department of English at Georgia State and American Studies at UPSaclay (Centre d'histoire culturelle des sociétés contemporaines), at the discretion of both Parties.

6. Requirements for Participation

Doctoral Students who wish to participate in the Dual PhD Program will be screened for eligibility for admission by both institutions respectively, respecting all of the admission requirements and enrollment constraints of the originating institution. Doctoral Students must be in good academic standing to participate in the Dual PhD Program and are generally expected to have completed a Master's degree in English or a closely related discipline from an accredited college or university. In addition to personal interviews, students must submit:

- A. Official transcripts of all previous college or university coursework;
- B. Three letters of recommendation sent directly from persons who testify to the applicant's ability to do graduate work. Applicants from the M.A. program in English must submit new letters of recommendation, preferably from English department faculty;
- C. Competitive scores (no more than five years old) on the General portion of the GRE;
- D. An essay composed by the applicant stating goals and career objectives; and
- E. A 10-20 page critical writing sample.

Doctoral Students must be proficient in the language of instruction for courses being taken in order to participate. At Georgia State, the language of instruction is English, and at UPSaclay the language of instruction is French or English. Students from UPSaclay will be required to submit proof of English language proficiency per Georgia State admissions policies. Students from Georgia State will not be required to demonstrate proficiency in French. These language requirements apply only to the students and not to their spouses and/or dependents. Each Host University shall have final authority over decisions regarding admission of students to its courses.

Doctoral Students will be required to comply with the standard rules, regulations, and enrollment restrictions in the selection of courses (Appendix A or Appendix B), including requirements of language proficiency and health documentation, as set by the Parties.

Before applying to Université Paris-Saclay, Doctoral candidates will be invited to read all procedures and set of guidelines, as provided on the [UPSaclay webpage](#) and learn about specific [doctoral school](#) own rules and expectations.

7. Academic Counseling, Credits and Records

The school, department or unit involved in this Agreement will provide academic counseling to the Doctoral students to ensure that the courses taken are acceptable with respect to the degree program. Each institution will supply course descriptions and other pertinent materials/non-confidential information to assist in determining course equivalency. Students will carry a normal load of classes appropriate to full-time status at each institution. Doctoral students will not be permitted to enroll in courses for which they do not have the prerequisites. To confirm that prerequisites have been satisfied, students will request that their transcripts (in English) be sent to the partner institution.

Doctoral students must pursue the approved course of study for the agreed period as designated in Appendix A or Appendix B. Coursework undertaken by students should be recognized as contributing to degree requirements for the Dual PhD, but this remains at the discretion of each institution. At the end of each semester or academic term and in compliance with the "Family Educational Rights and Privacy Act" (FERPA) and with the "Commission d'Accès aux Documents Administratifs" (CADA), students will follow appropriate procedures to ensure academic records/transcripts are sent to the partner institution.

Degree

- A. At the end of the doctoral procedure, both universities will confer dual doctoral degrees. Both universities will issue a doctoral certificate from the respective institution. An accompanying statement will contain an explicit reference to the fact that the two universities dually administered the doctoral procedure and indicate that doctoral degrees were awarded by both universities. The respective doctoral documents will entitle the recipient to use either the French or the American form of the doctoral title;
- B. Both universities will recognize the validity of the Dual Degree and Co-Tutelle agreement and the subsequently conferred doctoral degrees. However, this Agreement does not constitute a legal entitlement to the acceptance of the doctoral thesis or to the conferral of a doctoral degree if the candidate has not passed the examination; and
- C. If the Doctoral candidate fails to pass the examination under the regulations of either Party, UPSaclay or Georgia State, the postgraduate studies will be regarded as not duly performed. However, if the Doctoral candidate satisfies the requirements of one institution and not the other, they will receive the doctoral degree from that institution. In this instance, subsequent admission as a postgraduate student to either UPSaclay or Georgia State with the same thesis title will not be permitted.

8. Student Responsibilities and Expenses

- A. Complete appropriate application forms by the published deadlines. For Georgia State and UPSaclay, admission only occurs in the fall semester (payment of admission application fees is waived);
- B. Payment of tuition and mandatory student fees to the appropriate Party by published deadlines, pursuant to the relevant tuition and fees (as set forth in Section 3);
- C. With the assistance of the partner university, obtaining the proper visas and other documents required by the U.S. or French government, including any guarantee that the Doctoral student has the financial resources to meet all expenses (as set forth in Section 9);
- D. The costs of food, housing, international and local transportation, books, fees for class materials, and other educational and personal expenses;
- E. If residing in university housing, payment of housing and board costs by the published deadlines;
- F. Purchasing the required health/hospitalization/liability insurance, including a repatriation and medical evacuation plan, for the time period of their involvement in order to meet governmental regulations, as well as the regulations of both Parties (as set forth in Section 9);

- G. Abiding by the same regulations and performance standards that pertain to other students at the Host University (as set forth in Section 13);
- H. In compliance with the "Family Educational Rights and Privacy Act" (FERPA) and with the "Commission d'Accès aux Documents Administratifs" (CADA), requesting official transcripts to be sent between Georgia State and UPSaclay;
- I. Providing emergency contact information to the appropriate program coordinator(s)/director(s); and
- J. Submitting any health or immunization records required by each Party.

9. Visa Requirements

Each Party will provide the necessary documentation (e.g., official letters of admission, immigration documents) for students to obtain a visa to enter and study in the host country. In order to produce this documentation, they will rely on the originating university communicating student information four to five months before the start of the program. Both Parties will annually send updates regarding the data and documentation required. It is each student's responsibility to obtain the appropriate visa as required by the host country. UPSaclay students coming to Georgia State are required to obtain an F-1 visa, and therefore must provide documentation of sufficient financial resources needed to study in the U.S. Forms and detailed information about this process will be provided by Georgia State's International Student & Scholar Services. Georgia State students must have a valid passport to enter France that will not expire within six (6) months of their stay. UPSaclay will assist Georgia State students with any visa concerns.

10. Insurance Requirements

Personal health, hospitalization and accident insurance, including a repatriation and medical evacuation plan, as well as liability coverage, is required for all students participating in this Dual PhD Program. Insurance for all Doctoral students is at their own expense and must cover the year(s) of their stay in the respective country. Students who already have insurance must submit proof of such coverage to the hosting institution for approval before departure. Each hosting institution will assist students in identifying available insurance options designed for international students, if necessary. Students from UPSaclay who do not have appropriate insurance must obtain Georgia State's international students' insurance policy. Students from Georgia State must obtain Georgia State's mandatory study abroad insurance coverage and insurance acceptable to UPSaclay.

11. Housing

Advice may be offered regarding accommodations, but it is the responsibility of the Doctoral students themselves to making living arrangements in the host country.

12. Employment

This agreement allows employment of UPSaclay and/or Georgia State Doctoral students in the host country. Students will follow appropriate steps to obtain authorization of employment and will follow regulations of their student visas and host university.

13. Compliance with Rules and Regulations

Doctoral students will be subject to the rules and regulations of each Party, and the laws and procedures of the state or province in which the institution is located. The hosting institution will assume no responsibility for a student's conduct or lack of compliance with any of the host country's laws. If a student voluntarily withdraws or is dismissed for disciplinary reasons before the end of the Program, the Program will be considered completed with respect to that student. No replacements will be sent for students who do not complete the Dual PhD Program. Furthermore, each institution reserves the right to require a student to withdraw from the Program if the student's academic performance or personal misconduct warrants such action, provided, however, the hosting institution will, absent extenuating circumstances, attempt to consult with the partner institution before implementing such action. The dismissal of a Doctoral student shall not abrogate this Agreement, or arrangements regarding other students.

Both Parties subscribe to a policy of equal opportunity, and will not discriminate on the basis of race, color, gender, age, ethnicity, religion, national origin, or disability.

14. Research

To the extent allowable by law, the Parties may engage in joint research, conference participation, publication of research results and other research-related activity. The Parties understand and agree that certain research sponsors may limit participation on specific research projects. The Parties further understand and agree to secure all institutional and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If Doctoral students participate in research funded by a third party sponsor, the Parties agree that such research activities will abide by the terms of the sponsorship agreement. If students receive third party confidential information for research purposes that was provided under a written nondisclosure or confidential disclosure agreement, the Parties agree that the students will be bound by the confidentiality and nondisclosure terms of such agreement. Students pledge to disclose any intellectual property developed as a result of joint research to both Parties unless such disclosure is unlawful under the law of the hosting institution's country. If valuable intellectual property is created as a result of joint research, ownership of such intellectual property shall be determined in accordance with the law of inventorship or authorship of the country in which the research occurred and the Host Institution's policies. The Parties agree that the hosting institution will evaluate the intellectual property, in consultation with the other party, to determine whether formal patent, copyright, or other protection is desirable.

15. Travel Warning Countries Policy

Georgia State's Policy on Travel to Countries with Travel Warnings governs travel by Georgia State students, faculty and staff to countries for which the U.S. Department of State has issued a Travel Warning. Travel by faculty, staff and graduate students must be approved by specified Georgia State administrators.

16. Modification, Termination, Renewal of Agreement

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the Parties in writing. Either party may terminate this Agreement by written notice submitted at least 90 days in advance of the next academic semester. Termination will not affect existing or approved students in the Dual PhD Program. Unless renewed by mutual

written consent, this Agreement will conclude at the end of the specified academic term or year (as defined in Section 2 above).

17. Primary Contacts / Program Directors

The Primary Contacts/Program Directors will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure that necessary approvals are in place, and have administrative oversight of the program.

The primary contacts for the Parties to this Agreement are the following:

THESIS CO-DIRECTORS

For Georgia State University

Name: Audrey GOODMAN
Title: Associate Chair
Department: English Department
Address: Georgia State University
25 Park Place, Room 2320
Atlanta, GA, USA 30303
Phone: +1-404-413-5844
Fax: +1-404-413-5830
Email: agoodman@gsu.edu

For Université Paris-Saclay

Name: Jacques POTHIER
Title: Professeur des universités
Department: Institut d'études culturelles et
internationales (IECI) & CHCSH
Address: Université de Versailles Saint-Quentin-
en-Yvelines, Centre d'Histoire Culturelle
des Sociétés Contemporaines (CHCSC)
47 boulevard Vauban
Guyancourt, France 78280
Phone: +33 1 39 25 56 91
Email: Jacques.pothier@uvsq.fr

ADMINISTRATIVE CONTACTS

For Georgia State University

Name: Amber AMARI
Title: Assistant Dean of Admissions
Department: College of Arts and Sciences
Address: Georgia State University
25 Park Place, 25th floor
Atlanta, GA, USA 30303
Phone: 404-413-5040
Email: aamari@gsu.edu

For Université Paris-Saclay

Name: Danielle MARTIN-TOURNIER
Title: Head of Service
Department: Direction du soutien à la recherche et
aux écoles doctorales
Address: Université de Versailles Saint-Quentin-
en-Yvelines,
55 avenue de Paris
Versailles Cedex France 78035
Phone: +33 1 39 25 78 11
Email: theses@uvsq.fr

WHEREFORE the Parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Drawn up in two (2) original copies

**Board of Regents of the University
System of Georgia by and on behalf
of Georgia State University and its
College of Arts and Sciences**

By: 
Sara ROSEN
Dean

Date: 31 March, 2017

Université Paris-Saclay


By: 
Gilles BLOCH
President

The seal is circular with the text "Route de l'Orme aux Merisiers" around the top edge and "SAINT AUBIN / France" around the bottom edge. Inside the seal, it reads "université PARIS-SACLAY", "université-paris-saclay.fr", "Espace Technologique", and "Innovable Discovery".

Date: 15 / 03 / 2017

APPENDIX A
Dual PhD Degree Plan – Doctoral Training Programme
Georgia State University and Université Paris-Saclay Doctoral Students

Principles

The Doctoral Candidate will attend a program of complementary training jointly defined by the Doctoral School Sciences de l'Homme et de la Société of University Paris-Saclay and by Georgia State's College of Arts and Sciences through its Department of English.

The contribution of each Party to the Doctoral Candidate's training program is defined in proportion of the duration of his/her stay in the research unit of each Party and on the basis of the doctoral training program of all other Doctoral Candidates of each Party.

The training provided by one of the Parties to the Doctoral Candidate is acknowledged by the other Party.

Basic Coursework and Residency Requirements at Georgia State University:

Depending on the plan chosen by a student, the total credit hours required vary from 50 to 59 beyond the M.A. (30-39 hours of coursework plus 20 hours of dissertation research). To fulfill the residency requirement for the Ph.D. degree, Doctoral students must enroll for a minimum of 6 hours per term for 4 semesters. Two of these semesters must be consecutive. Each plan has further particular coursework requirements which are specified below and in the Co-Tutelle Agreement for each student.

Literary Studies:

In the interests of facilitating professional specialization within the broad fields of linguistic, literary, and cultural study, the following are required,

1. Thirty hours of coursework beyond the M.A. degree (including, if desired, a maximum of nine hours of coursework in related fields offered by other departments);
2. Fulfillment of areas 1, 3, 4, 5, 6, and 7 of the M.A. course requirements;
3. An additional three hours in English language study OR literary theory/critical methodology/cultural studies;
4. In preparation for the doctoral examination and dissertation, twelve hours of coursework in or strongly related to an area of primary specialization (may include courses taken at the M.A. level and a maximum of one course in a strongly related field offered by another department);
5. Nine hours of coursework in or strongly related to an area of secondary specialization (may include courses taken at the M.A. level and a maximum of one course in a strongly related field offered by another department);
6. For the purposes of fulfilling requirements 4 and 5, an area of specialization may be defined in terms of geographical region and historical period; literary genre; theory or methodology; or some combination of the preceding. Students should begin to craft their courses of study by meeting with appropriate faculty advisors early in their doctoral

program and by meeting with their advisors thereafter on a regular basis to make revisions as the student's goals evolve. For a list of possible areas of specialization, please refer to the Department of English website;

7. Electives as needed to complete the 30-hour requirement;

8. Twenty hours ENGL 8999 (Thesis Research);

Basic Coursework and Residency Requirements at Université Paris-Saclay :

Doctoral training is a training-by-doing research and a training to research, which includes, as part of doctoral programs, individual or collective realization of original scientific work.

These doctoral programs are organized in close collaboration with research laboratories and research teams whose quality is recognized by a periodic national assessment.

They take into account the needs of the national research and innovation policy and have international exposure.

120 hours of complementary training are mandatory and will be jointly defined by the UPSaclay Doctoral School "Sciences de l'Homme et de la Société" and the Georgia State's College of Arts and Sciences through its Department of English. Details will be specified in each individual co-tutelle agreement.

Among these 120 hours, twenty hours of cross-actions and training programmes will be dedicated to transferable skills and Doctoral student career development; it includes participation to thematic events/forums.

As a part of a broader action to raise awareness on ethics and integrity issues, Doctoral students will also take part to specific events organized by the UPSaclay Doctoral College on these issues.

Doctoral Examinations

After completing coursework and the graduate research skill requirements (see above), Doctoral students in all concentrations must pass the examination specific to their concentrations.

In the Literary Studies concentration, the primary specialization examination will be in the area in which the student plans to write the dissertation. The primary is a three-part examination involving (in this order) a two and a half hour on-site written, a seventy-two hour off-site written, and a ninety-minute oral. As described in the list of required courses below, in order to take an examination in an area of primary specialization, the student must have completed 12 credit hours (4 courses) in or strongly related to that area. The exam itself will be based on a reading list composed of no fewer than forty texts, devised by the student in consultation with the faculty adviser who will be the primary reader of the exam. The examination reading list must be composed, and approved by the faculty adviser, at least one semester prior to the semester in which the student will take the exam. The examination questions must be approved by the Director and Associate Director of Graduate Studies.

Examinations are not offered in the summer. Students must give the Director of Graduate Studies in English written notification of their intention to take the primary examination by the departmental deadline. Each doctoral examination will be graded by at least three faculty members. A student must pass each examination on either the first or second try in order to remain in the Ph.D.

program. Examples of past examination questions and of successful answers are available to students preparing for the examination.

Dissertation

While writing the dissertation, the student must register for at least 20 hours of ENGL 8999 (Thesis Research). These credits will count towards residence hours for UPSaclay students studying at Georgia State. Each Doctoral student must pass an oral defense of the dissertation administered by the members of the student's dissertation committee and the departmental Director of Graduate Studies. Further details on thesis requirements (including language), descriptions of processes, committee personnel and responsibilities, timelines, defense protocols, notifications, and intellectual property are captured in the Co-Tutelle Agreement for each student.

APPENDIX B

Dual PhD Degree Plan: Université Paris-Saclay Doctoral Students

The Dual PhD awarded Doctorate is a qualification conferred upon a Doctoral candidate on completion of the collaborative Dual PhD program, jointly established by UPSaclay and Georgia State. It has to be made in due observance with both Parties procedure regulations.

Before applying to Université Paris-Saclay, Doctoral candidates will be invited to read all procedures and set of guidelines, as provided on the UPSaclay webpage and learn about specific doctoral school own rules and expectations.

Doctoral candidates must meet the relevant requirements of UPSaclay regarding the admission to the doctorate. The candidate must ensure that he/she can fulfill all preconditions to the admission with special attention to the educational requirements for admission to the doctoral track in UPSaclay.

