RENEWAL OF A PROGRAM SPECIFIC AGREEMENT  
FOR A STUDENT EXCHANGE  

Between  
BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA  
BY AND ON BEHALF OF GEORGIA STATE UNIVERSITY  
AND ITS COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT,  
ATLANTA, U.S.A.  

And  
VIA UNIVERSITY COLLEGE  
FACULTY OF EDUCATION AND SOCIAL STUDIES  
DEPARTMENT OF TEACHER EDUCATION,  
DENMARK

In order to improve the educational experiences and cultural understanding of their students and faculty, the Board of Regents of the University System of Georgia by and on behalf of Georgia State University and its College of Education, Atlanta, Georgia, United States of America (“Georgia State”) and VIA University College through its Department of Teacher Education, Silkeborg, Denmark (“VIA”), agree to institute a student exchange in accordance with the terms and conditions set forth in this agreement (“Agreement”). Georgia State and VIA hereby agree to the following:

1. **Description of Program**

   This Agreement (“Agreement”) is renewed to facilitate a student exchange program at the partner institution (“Exchange Program”). The program continues to enable students working towards a degree at one institution to take classes at the other institution. This is a non-degree program.

   For purposes of this Agreement, the term “Home University” shall mean the institution in which a student is formally enrolled as a degree candidate and “Host University” shall mean the institution that has agreed to receive students from the Home University for a period of study.

2. **Term and Academic Years**

   This Agreement becomes effective on the date it is duly signed by representatives of both institutions. The term of the Agreement shall commence on the effective date and shall be in effect for three (3) years, unless earlier terminated by either party pursuant to Section 14 below. Notwithstanding anything to the contrary contained herein, the term of this Agreement shall not extend beyond one academic year if Georgia State assumes any financial obligations by entering into this Agreement. In no event shall the term of this Agreement extend beyond three years.
The agreement is renewable for additional terms, contingent upon attaining a reciprocal balance and upon the advance written agreement of both parties.

The academic year at Georgia State consists of two regular semesters: the Fall semester begins in August and ends in mid-December and the Spring semester begins in January and runs into May. In addition, there is a Summer semester and an abbreviated Maymester. Students from VIA University College taking classes at Georgia State will be allowed to participate during any semester.

The academic year at VIA consists of two regular semesters: the Fall semester begins in August and runs through January and the Spring/Summer semester begins in February and runs through June. Students from Georgia State taking classes at VIA will be allowed to participate any semester.

3. Number of Students

Starting in Spring 2016 and continuing for each year during the term of this Agreement, the two institutions will exchange undergraduate and graduate students based on an equivalent credit hour exchange (where one Georgia State credit is the equivalent of two European Credit Transfer and Accumulation System credits ("ECTS credits")).

Georgia State students will have three options for study at VIA:

1. A semester exchange for 24 ECTS credits (equivalent of 12 Georgia State credits) for undergraduate students and 18 ECTS credits (equivalent of 9 Georgia State credits) for graduate students;
2. An optional 3-week faculty-led study abroad program for 6 ECTS credits (equivalent of 3 Georgia State credits) for the CEHD courses listed below; or
3. A 5-week student teaching program for 10 ECTS credits (equivalent of 5 Georgia State credits) for the CEHD courses listed below.

CEHD course offerings for options 2 and 3 above include: EDCI 4700, EDCI 7670/7680, EDUC 3333/7777, or EDUC 2130. The ECTS credits taken at VIA will be indicated on the final VIA transcript for each Georgia State participant. VIA ECTS credits are issued at VIA, but are not directly transferred. The total credits earned by Georgia State students at VIA will count towards the overall exchange balance for the incoming undergraduate/graduate students from VIA.

VIA students will attend semester exchanges to Georgia State for 12 Georgia State credits (equivalent of 24 ECTS credits) for undergraduate students and 9 Georgia State credits (equivalent of 18 ECTS credits) for graduate students.

Georgia State and VIA plan to establish a reciprocal balance within 5 semesters for the current VIA surplus of 54 Georgia State credits/108 ECTS credits by sending Georgia State students to VIA for courses totaling 180 ECTS credits (equivalent of 90 Georgia State credits) over the term of this agreement. This will preferably be done with three (3) groups of ten (10) students on 3-week faculty-led study abroad programs each Spring semester, with each group completing 60 ECTS credits (equivalent of 30 Georgia State credits). During this term, VIA may send students for a total of 36 Georgia State credits (equivalent of 72 ECTS credits). This can be achieved with four graduate students (each earning 9 Georgia State credits or an equivalent of 18 ECTS credits) or three undergraduates (each earning 12 Georgia State credits or an equivalent of 24 ECTS credits).

Both parties will endeavor to maintain an evenly balanced exchange during the term of this Agreement. The exchange balance will be monitored annually throughout the term of this
Agreement by both institutions in order to make adjustments accordingly before the end of the three (3) year term. Either party to this Agreement may refuse admission to the additional incoming students until the exchange balance is restored.

4. Units Involved in the Student Exchange

Participants in the program will be drawn from College of Education and Human Development at Georgia State and the Department of Teacher Education at VIA at the discretion of both parties. Exchange students enrolled at Georgia State may take coursework within the Department of Teacher Education and exchange students enrolled at VIA may take coursework within the College of Education and Human Development.

5. Requirements for Participation

Students who wish to participate in the Exchange Program will be screened for eligibility for admission by the Home University, which shall respect the admission requirements and enrollment constraints of the Host University. Students will be required to comply with the standard rules, regulations, and enrollment restrictions of the Host University in the selection of courses, including requirements of language proficiency and health documentation.

Students must be proficient in the language of instruction for courses being taken at the Host University in order to participate. At Georgia State, the language of instruction is English and at VIA the language of instruction is English. Students from VIA will be required to successfully complete the B-2 Level of the Oxford Placement Test at VIA. At the discretion of the Program Director, students from VIA may submit the Georgia State English Language Proficiency Form in place of TOEFL scores. Students from Georgia State will not be required to demonstrate language proficiency. These language requirements apply only to the students and not to their spouses and dependents. Each Host University shall have final authority over decisions regarding admission of students to its courses.

6. Academic Counseling, Credits and Reports

The school, department or unit involved in this Agreement at each Home University will provide academic counseling to its own students to ensure that the courses taken at the Host University are acceptable with respect to its own degree programs. The Host University will supply the Home University with course descriptions and other pertinent materials to assist in determining course equivalency. Students will carry a normal load of classes appropriate to full-time status at the home institution.

The exchange students must pursue the approved course of study for the agreed period. Course work undertaken by visiting students should be recognized as contributing to degree requirements at the Home University, but this remains at the discretion of the Home University. Georgia State students will receive transfer credits under this Agreement. At the end of each semester or academic term, students will follow appropriate procedures at the Host University to ensure academic records/transcript from the Host University are sent to the Home University.

7. Student Responsibilities and Expenses

Unless otherwise indicated in an appendix hereto, students in this Exchange Program will be responsible for the following:
1. Payment of tuition and mandatory student fees to the Home University by published deadlines;
2. With the assistance of the Host University, obtaining the proper visas and other documents required by the government of the Host University, including any guarantee that they have the financial resources to meet all expenses;
3. The costs of food, housing, international and local transportation, books, fees for class materials, and other educational and personal expenses;
4. When provided by the Host University, payment of housing and board costs to the Host University by the published deadlines;
5. Purchasing the required health/hospitalization/liability insurance, including repatriation, for the time period of their involvement in the Exchange Program in order to meet governmental regulations, as well as the regulations of the Host and Home Universities, as set forth in Section 9 below;
6. Abiding by the same regulations and performance standards that pertain to other students at the Host University;
7. In compliance with the Family Educational Rights and Privacy Act (FERPA), requesting official transcripts to be sent by the Home University to the Host University;
8. Providing the appropriate exchange coordinator/director at the Host University emergency contact information; and
9. Submitting any health or immunization records required by Host University.

8. Visa Requirements

Each Host University will provide the necessary documentation (e.g., official letters of admission, immigration documents) for exchange students to obtain a visa to enter and study in the host country. This documentation enables the Home University to sponsor the students as part of this Agreement but does not commit the institution to any financial sponsorship. In order to produce this documentation, they will rely on the Home University communicating student information four to five months before the start of the Exchange Program. The Host University will update the Home University annually regarding the data and documentation required. It is each student’s responsibility to obtain the appropriate visa, as required by the host country. Exchange students coming to Georgia State are required to obtain a J-1 visa and therefore must provide documentation of sufficient financial resources needed to study in the U.S. Forms and detailed information about this process will be provided by Georgia State’s International Student & Scholar Services (ISSS). In reverse, exchange students coming to VIA will need to provide the students with visa requirements and guidance.

9. Insurance Requirements

Personal health, hospitalization and accident insurance, including a repatriation and medical evacuation plan, as well as liability coverage, is required for all students participating in this Exchange Program. Students who already have insurance must submit proof of such coverage to the Host University for approval before departing from their home countries. The Host University will assist students in identifying available insurance options designed for international students, if necessary. Students from VIA who do not have appropriate insurance must obtain Georgia State’s international students’ insurance policy. Students from Georgia State must obtain Georgia State’s study abroad insurance coverage.
10. Housing

The Host University may offer advice to exchange students regarding accommodations, but it is the responsibility of the students themselves to making living arrangements in the host country.

11. Employment

This agreement does not allow employment of VIA and/or Georgia State students in the host country.

12. Compliance with Rules and Regulations

Exchange students will be subject to the rules and regulations of the Host University, and the laws and procedures of the state or canton in which the institution is located. The Host University will assume no responsibility for a student’s conduct or lack of compliance with any of the host country’s laws. If a student voluntarily withdraws or is dismissed for disciplinary reasons before the end of the Exchange Program, the program will be considered completed by the Host University with respect to that student. No replacements will be sent to the Host University for students who do not complete the Exchange Program. Furthermore, each Host University reserves the right to require a student to withdraw from the Program if the student’s academic performance or personal misconduct warrants such action, provided, however, the Host University will, absent extenuating circumstances, attempt to consult with the Home University before implementing such action. The dismissal of a student shall not abrogate this Agreement or arrangements regarding other students.

13. Research

To the extent allowable by law, the parties may engage in joint research, conference participation, publication of research results and other research-related activities. The parties understand and agree that certain research sponsors may limit participation on specific research projects. The parties further understand and agree to secure all Institutional and other required approvals prior to conducting research activities and to abide by all policies and procedures governing such activities.

If exchange students participate in research funded by a third party sponsor, the parties agree that such research activities will abide by the terms of the sponsorship agreement. If exchange students receive third party confidential information for research purposes that was provided under a written nondisclosure or confidential disclosure agreement, the parties agree that the exchange students will be bound by the confidentiality and nondisclosure terms of such agreement. Students pledge to disclose any intellectual property developed as a result of joint research to both Georgia State and VIA unless such disclosure is unlawful under the law of the country.

14. Modification, Termination, Renewal of Agreement

This Agreement may be modified, revised, or renewed but only upon the mutual consent of the parties in writing. Either party may terminate this Agreement by written notice submitted at least 90 days in advance of the next academic semester. Termination will not affect existing or approved students in the Exchange Program. Unless renewed by mutual written consent, this Agreement will conclude at the end of the specified academic term or year as defined in Section 2 above.
15. **Primary Contacts / Program Directors**

The Primary Contacts / Program Directors will ensure that the terms of this Agreement are carried out. They will serve as the contact persons at each institution, ensure the general welfare of program participants, ensure that necessary approvals are in place, and have administrative oversight of the program. The primary contacts for the parties to this Agreement are the following:
WHEREFORE the parties to this Agreement signify their acceptance of the terms and conditions contained herein by signing in the spaces below.

Board of Regents of the University
System of Georgia by and on behalf of Georgia State University and its College of Education

By: [Signature]
Paul Alberto, Dean

Date: 3-25-16

VIA University College,
Faculty of Education and Social Studies
Department of Teacher Education

By: [Signature]
Erik Hygum, PhD
Vice Rector, Dean
Faculty of Education and Social Studies
VIA University College

Date: 03-03-2016

Annexure 1

Exchange Programme Contacts

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<tr>
<th>Exchange Programme Contact</th>
<th>Georgia State University</th>
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<td>Elisabeth Halse</td>
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<td>Professor of Educational</td>
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<td>Psychology</td>
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<td>Educational Psychology,</td>
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